

May 21, 2020 310 Meeting

Call to Order: The Gallatin Conservation District Board of Supervisors met on May 21, 2020. Chairman Bob Logar called the 310 meeting to order at 4:10 pm via Zoom virtual meeting.

Supervisors Present: Bob Logar, Sherwin Leep, Mike Hansen, Jason Camp, Loren Blanksma, and Steve White

Supervisors Absent: John Schutter

Staff present: Becky Clements and Sarah Bowman

Guests Present: Buddy Drake (FWP), Matt Johnson (RESPEC), Mike Duncan (FWP), Travis Horton (FWP), Chris Mahony (NRCS), Holly Hill (GWC), Brooke Helstrom (GWC), Jeremy May (Genesis Engineering), William Anderson (Anderson Engineering Inc.), numerous members of public in attendance.

1. Chairman Bob Logar read rules of etiquette for Zoom meeting procedures.

I. 310 Applications

a. Application Number: GD 19-20

Inspection Date: May 12, 2020

Applicant: Michael Kennedy

Landowner:

Contractor/Agent: Urbani Fisheries, LLC

Perennial Stream: Groundwater Pond

Type of Project: Pond, Fish Habitat

Purpose: To create a groundwater pond that is slightly larger and deeper than the existing pond, with expanded wetland benches and an Agri-drain outflow. This will improve the water quality as well as provide habitat for fish and wildlife. The pond needs to be widened to allow for increased depth and allow for a cold-water outflow.

Proposed Construction Date: Start date: 4/1/2020 Finish date: 4/30/2020

Inspection Recommendation: Approval as proposed.

Inspection Comments: Only potential jurisdictional element is outflow structure.

Discussion: Jurisdictional only the part between pond and creek. Straightforward project. Outlet device will discharge water from bottom of pond into the creek. The structure prohibits comingling of fish, so not expecting any fish between the pond and creek.

Decision: Mike Hansen motioned to grant final approval. 15-day waiver. Steve White seconded. All in favor. Motion carries.

b. Application Number: GD 20-20

Inspection Date: May 12, 2020

Applicant: Christopher Moore

Landowner: Christopher and Gretchen Moore, Trustees

Contractor/Agent: Pond and Stream Consulting, Inc.

Perennial Stream: Spring Creek

Type of Project: Bank Stabilization/Alteration, Channel Alteration, Irrigation Structure, Excavation, Fish Habitat, Improvement to Existing Structure, Placement of Fill, Pond.

Gallatin Conservation District Meeting Minutes May 21, 2020

Purpose: To prevent a small stream from avulsing through an existing fish and wildlife pond and to replace a diversion structure so that the existing year-round water right can be utilized to adequately maintain the pond. Also propose to modify the pond via excavation so that they pond can provide a viable trout fishery.

Proposed Construction Date: Start date: 5/20/2020 Finish date: 11/20/2021

Inspection Recommendation: Approval with modifications.

Inspection Comments: Modifications: grading back bank 2 above cobble toe without pushing/encroaching channel. Comments: Bank 3 recommend remove alder and incorporate into treatment but at discretion during construction. Bank 1 treatment appropriate for situation. Moving point of diversion upstream will allow low flow water right use.

Discussion: Very small pond. Work needs to be done to prevent erosion of the pond, which will eventually impact the stream. Want to armor bank and move intake to the pond, which will work better and slow erosion down. Current situation is affecting water-right access. Project will allow water users to divert water better so they can use their water. Most vulnerable location- channel will be put back the way it was. Minimal and straightforward approach. Review of how an Agri-drain works. Buddy reports this is very appropriate for this project and will work well. Mike states they work really well from a fisheries standpoint as well, as they keep fish from getting in and out.

Decision: Steve White motioned to approve with suggested modification from inspectors. Sherwin Leep seconded. All in favor. Motions carries.

c. Application Number: GD 21-20

Inspection Date: May 12, 2020

Applicant: Robert McCormick

Landowner: Same

Contractor/Agent:

Perennial Stream: Bridger Creek

Type of Project: Bank Stabilization/Alteration

Purpose: To stabilize creek bank.

Proposed Construction Date: Start date: 5/10/2020 Finish date: 5/12/2020

Inspection Recommendation: Approval with modifications.

Inspection Comments: Recommend lay bank back at 3:1. Plant/plug dormant willow cuttings into toe. Seed cover with jute fabric as opposed to riprap which may likely fail. Concern over drain field input from bank migration but appears +/-100' separation.

Gallatin Conservation District Meeting Minutes May 21, 2020

Discussion Applicant was concerned erosion was going to move laterally to his drain field. However, that was quite far away, so Buddy reports it is not imminent. Talked about different approaches to prevent erosion. Original application called for a lot of rip rap, but it was suggested some lighter handed approaches. Applicant was very amicable to that. Willows are thriving right there, will be easy to use them to stabilize the bank as well and slow down the erosion.

Decision: Mike Hansen motioned to approve with 15-day waiver and with modifications. Steve White seconded. All in favor. Motion carries.

d. Application Number: GD 22-20

Inspection Date: May 12, 2020

Applicant: Jack Cooper Ranch, Inc- Mark and Katie Cooper

Landowner:

Contractor/Agent:

Perennial Stream: Green Hankinson Ditch and Unnamed Spring

Type of Project: Ditch Maintenance

Purpose: Seeking 10-year maintenance permit. Ditch maintenance as needed year to year for the removal of sediment and grass growing within the ditch. Goal is to reduce future siltation.

Proposed Construction Date: Start date: 5/18/2020 Finish date: 5/18/2030

Inspection Recommendation: Approval as proposed.

Inspection Comments: Recommend rather than “maintenance permit” allow for extended time frame (5 years) to complete entire project. Financial and time constraints prevent full project completion this season. Also, recommend using wetland sod mats to narrow channel where advantageous. Emphasize use of fencing to reduce additional future work.

Discussion Spring is about 2” deep and 10’ wide. Heavy cattle usage. Advised to use sod mats, keep cattle out. Spring is ultimately captured by a ditch. Applicant wants a 5-year time frame to complete the work, which they are doing themselves. Sherwin wonders if the CD could do a 5-year maintenance... since it’s not technically maintenance. Permits are technically only good for a year. Maybe could just apply for extensions yearly. Put in the record they are automatically approved for extensions for 5 years. Applicant says they could probably complete the perennial portion within a year. Discussion on whether the spring portion of the water that goes into the ditch is jurisdictional. Buddy and Matt think no, as the stream is very small. Will not need 310 permit for ditch maintenance, as it was determined there was no impact to the river.

Decision: Sherwin Leep motioned to approve to maintain unnamed spring. 15-day waiver. Modifications apply to the spring portion work. Include in permit. Steve White seconded. All in favor. Motion carries.

Gallatin Conservation District Meeting Minutes May 21, 2020

e. Application Number: GD 23-20

Inspection Date: May 12, 2020

Applicant: Peter Nalen

Landowner: same

Contractor/Agent:

Perennial Stream: Foster Creek.

Type of Project: Debris Removal

Purpose: To enhance stream flow by removing debris from the channel using a hand shovel, not disturbing current vegetation communities, and installing willows and dogwoods in a 70-foot reach that includes no woody plants. This work is part of a mitigation plan requesting Gallatin County to relax a setback regulation.

Proposed Construction Date: Start date: 5/10/2020 Finish date: 8/15/2020

Inspection Recommendation: Approval with modifications.

Inspection Comments: Recommend minimal impact with project. Remove foreign and dead debris, plant in reach upstream of culvert where open. Foster Creek in this area is good example of self-recovering system responding to land management change (i.e.- no free grazing). 15-day waiver recommended.

Discussion: Previously permit site. Work was never completed. Applicant has been instructed by the county to minimize impacts due to a variance. Prior approach was too heavy handed. Modifications include just some hand work for a much subtler approach. Creek has had chance to rehabilitate itself over the course of the last year, so has healed itself fairly nicely. Site conditions are very different from when this site was visited last year. Livestock has been taken off, so helped the creek immensely. Work is part of a stream mitigation plan as a condition of a variance to build within a setback. Matt advises that a "do nothing" approach is going to work much better than a heavy-handed approach, although not sure how the county will respond to that. Inspection team offered to engage with county if need be. Question on if they need a 310- but Buddy thinks having a 310 is appropriate, especially with going before the county.

Decision: Mike Hansen motioned to grant approval with modifications and 15-day waiver. Jason Camp supported. All in favor. Motion carries.

f. Application Number: GD 24-20

Inspection Date: May 12, 2020

Applicant: Longmire Court Holdings, LLC & Xanimal Holdings, LLC

Landowner: Brad and Stacey Beckworth & Xanimal Holdings, LLC

Contractor/Agent: Jeremy May- Genesis Engineering

Perennial Stream: Bridger Creek

Type of Project: Bank Stabilization/Alteration, Channel Alteration, Excavation, Fish Habitat, Wetland Alteration, Placement of Fill, Pond

Gallatin Conservation District Meeting Minutes May 21, 2020

Purpose:	To restore the natural sinuosity and plan form to Bridger Creek after years of impacts such as clearing of riparian vegetation, land leveling, riprapping, stream relocation or straightening, and the installation of the bridge on Kelly Canyon Rd. Project proposes to add diversity and I stream fish habitat within the channel reaches by installing pool/riffle complexes, run sections, gravel bars, spawning habitats , and bank regeneration and protection using a brush matrix bank line, and shrub/tree species creating thermal refugia. The proposed additional channel length will result in average bed slopes and velocities that are more conducive to trout spawning and rearing habitat.
Proposed Construction Date:	Start date: 8/1/2020 Finish date: 12/1/2020
Inspection Recommendation:	On Hold
Inspection Comments:	High water prevents full inspection. Concerns over sharp bank at pond edge, pond taking water and uncontrolled outflow. Pedestrian/AVT bridge failing at abutment, and extent of work proposed in high bedload/high stream power system. Recommend hold until low water allows inspection of existing channel morphology.
Discussion	<p>Buddy reports creek was up and has already gone over the bank. Buddy thinks we should wait until the water is down so we can get a better idea of what is happening. Buddy also thinks creek should potentially be moved away from the pond, or perhaps placement of a berm to prevent waters from mixing. Buddy advises that whole area is prone to flooding and is concerned about a new pond that will be created from the spoils pile. Historical impacts play into this. This site has been worked on in the past with prior projects. Matt thinks there is a need for a project here, to address uncontrollable flow from Bridger creek. Higher flows made it hard to interpret what was going on. A lot more bank has been lost since the last project out there. "Wild" section of Bridger Creek. Putting things on hold still allows the applicant time to get things done. Jeremy reports approval at July meetings will still allow them to meet their deadlines. Straightened stretch- something definitely needs to be done there according to Mike D. Mike would like to see channel moved rather than a berm, levy, or armored with rock. Move creek into the fields- wide riparian area with lots of willows to help anchor things. Mike would like to see site when water is high to provide a better perspective of what is happening. Would also like to see it when it's low before making final decision. Conservation easement exists on this property. So, riprap shouldn't technically be allowed. Buddy thinks this site needs a lot of work and needs to be studied thoroughly due to all that's going on. Maybe some thought should be given to moving the pond. Agri-drain on site is horribly undersized. Jeremy states they aren't really planning on working on the pond. Not opposed, but wants the focus to be on the restoration project they are</p>

proposing. States pond was declared non-jurisdictional previously. Mike D says the pond needs to be addressed, as the stream will eat away at the pond if not addressed. Jeremy states they will fix pond, but wants feedback on the restoration points. Not all riprap is proposed. Also plan on incorporating sod mats and willow cuttings. GVLTL has been involved and is reportedly excited about the project. Brush matrix will slow water down enough to capture sediment, which is something the inspectors stated they wanted addressed. This will greatly benefit downstream landowners because of the decrease in sedimentation. Also plans to armor all the new channel with cobble to reduce sediment. Wasn't intent to have another pond, but site gravel depths support that. Has to be reclaimed as part of the project. Brush matrix approach is the softest approach they use, according to the contractor. More systemic approach is necessary for this project. Used this approach on another project, and improved bank lines, soil profiles, decreased velocities, sedges, unquantifiable willows.

Decision:

Sherwin Leep motioned to place on hold, pending further inspection. Complex project needs to be seen under different flow. Mike Hansen supported. Applicant looks for guidance about separating the existing pond from the project. Buddy thinks the pond is an integral component and is necessary to address it. Should be tied in together. Question of jurisdiction of the pond. Buddy reports it "could" be jurisdictional since it IS in the floodplain. Travis Horton thinks the pond IS jurisdictional. Jeremy thinks it wouldn't take much to get the pond out of the floodplain. Could potentially fill some of it in. Could use fill to build up sides of pond. All in favor. Motion carries.

g. Application Number: GD 25-20

Applicant:

Inspection Date: May 13, 2020

Landowner:

Chris Lohss, Lohss Construction

Contractor/Agent:

William Daniel

Perennial Stream:

Lohss Construction

Type of Project:

Hebgen Lake

Purpose:

Bank Stabilization/Alteration, Recreation, Improvement to Existing Structure

Proposed Construction Date:

Upgrade log retaining wall, add small cove.

Inspection Recommendation:

Start date: 5/1/2020 Finish date: 7/1/2021

Inspection Comments:

Approval as proposed.

Straightforward approach, existing cribbing serves as good template that has lasted. Plan to work before water comes up-should be only few days job. 15-day waiver recommended.

Gallatin Conservation District Meeting Minutes May 21, 2020

Discussion Currently- no real marina area/dock. But want it a little bigger. Proposed project is really supposed to take place in the dry, so wondering if it's jurisdictional. Matt thinks if they complete project before the water comes up, they will be good to go.

Decision: Steve White motioned to approve. Declare jurisdictional. 15-day waiver. Mike Hansen supported. All in favor. Motion passes.

h. Application Number: GD 26-20

Inspection Date: May 13, 2020

Applicant: Winchester Holdings LLC, Chris Leonard

Landowner: Winchester Holdings, LLC, Michael J Schreiner III

Contractor/Agent: Anderson Engineering Inc. William H Anderson PE, PLS

Perennial Stream: W. Gallatin River

Type of Project: Bridge Construction

Purpose: Install a historic bridge to be used for pedestrian traffic between Winchester Holdings LLC and DT Ventures property.

Proposed Construction Date: Start date: 5/22/2020 Finish date: 8/28/2020

Inspection Recommendation: Approval as proposed.

Inspection Comments: Recycled bridge from downstream to get kids off highway bridge that is snowed in ped path in winter. No encroachment, abutments set back from existing bank. Sufficient freeboard to 100-year flood elevation. Good project.

Discussion Proposal to put in historic bridge. Necessary due to children needing a bridge crossing to cross safely without having to be out on the highway. Buddy thinks it is a good idea. Matt thinks it is a perfect spot for it. Good project. Not encroaching on the channel that's there. Good use of an old, neat bridge. Repurposed for pedestrian use. Applicant states they'd like to start in June. Owners say they'd be allowable to using bridge site for stream monitoring.

Decision: Steve White motioned to approve with 15-day waiver. Sherwin Leep supported. All in favor. Motion passes.

i. Application Number: GD 15-20

Inspection Date: May 13, 2020

Applicant: Linde Deep Well Ranch, LLC

Landowner:

Contractor/Agent: Mark Fasting, Allied Engineering

Perennial Stream: Tributary of Denny Creek

Type of Project: Utilities

Purpose: The historic Lionshead RV Park needs upgrades to its antiquated wastewater system.

Proposed Construction Date: Start date: 7/1/2020 Finish date: 12/31/2020

Inspection Recommendation: Approval with modifications.

Gallatin Conservation District Meeting Minutes May 21, 2020

Inspection Comments:	Quick in and out project. Good approach with sufficient cover. Recommend sleeve pipe for additional containment in case of break. Extend sleeve 5' beyond active channel.
Discussion	Straightforward. Just need to run a pipe under the creek. Stream is small enough to cut through it exactly as they are proposing. Won't be very impactful. Proposed depth is sufficient. Lack of robust riparian area, but otherwise stable reach. Should be a quick project. Casing on the pipe is recommended. Ron Orton, engineer, has no problem incorporating that. Antiquated system. Will be a good project. Original timeline might go over, but permits are good for a year, so that's no problem.
Decision:	Mike Hansen motioned to grant approval with modifications to include the sleeve. Jason Camp seconded. All in favor. Motion carries.

III. Complaints- none

IV. 310 Emergency Applications:

a. Application Number: GD 01E-20 Inspection Date: May 12, 2020

Applicant: Xanimal Holdings, LLC

Landowner:

Contractor/Agent: Genesis Engineering

Perennial Stream: Bridger Creek

Purpose: A significant amount of erosion had occurred on the upstream edge of a concrete block abutment for an existing ATV bridge. A significant amount of the block abutment was exposed and the end of one block had begun to settle. It was later determined that the bridge abutment and possible the bridge would likely be damaged when the creek levels rose again during spring runoff. The bridge has been in place for at least 17 years, according to aerial imagery, but recently the bank line has begun to fail, thus allowing erosion of the soil behind the abutment.

Action Taken: The concrete abutment was backfilled and the road was reconstructed using pit run gravels. The edge of access road and upstream end of the abutment were armored using 12" angular riprap. It is the intent that this repair is robust, but temporary, as this area has proposed improvements as part of the submitted application GD 24-20. The proposed improvements will realign the creek in this area which will improve the approach angle of the creek into the bridge. The enhancement also proposes to armor the bank upstream and into the concrete abutments using a willow/cobble

brush matrix. Some of the recently placed riprap will likely remain as part of the enhancements to provide additional armoring and act as a tie in between the abutment and matrix.

Proposed Construction Date:

Start date: 5/14/20 Finish date: 5/14/20

Inspection Recommendation:

Inspection Comments:

Discussion

Buddy questions if this bridge was ever permitted. Abutments are right at water's edge. Buddy thinks the bridge is just too small, doesn't like the location. Thinks bridge needs to be extended another 25'-30'. Buddy further stated he thinks this bridge needs to come out or be replaced. Bankful flows are really doing some damage to the abutments. Action taken was prudent to keep it from falling in, but thinks that overall it needs to go. It is affecting the stream. Project GD 24-20 maybe should consider taking the bridge out altogether as well. Compressed hydraulics are causing adverse effects upstream and downstream. Since they did this under emergency, GCD board has authority to direct it to be pulled out. Sherwin thinks it will need to be conveyed that the bridge needs to come out as finality to this emergency work. Motion to acknowledge emergency, but to allow for proper stream function, bridge must be removed or installed/ lengthened to appropriate size to allow for proper stream flow as part of the stream restoration project. Removal of abutments and concrete, rock etc., required as part of fixing the problem. Mike Hansen supported. All in favor. Motion carries.

Decision:

V. Other 310 Business:

- **West Gallatin Canal Jurisdictional Determination**

GCD was asked to determine jurisdiction on the following question: We (Morrison Maierle Inc.) are working with a series of ditch companies and a land-owner (Bozeman Gateway Development) to help orchestrate a series of ditch improvement and maintenance projects on a property located in the Bozeman Gateway Development Subdivision. Can you let me know if the activities detailed below will require a 310 permit?

Deferred ditch maintenance due to tree overgrowth within Phase 5 of the Bozeman Gateway Development has caused a series of inefficiencies in the irrigation water delivery system. Included is a map with photographs for your reference. Currently, a portion of the West Gallatin Canal located nearest to Huffine Road is continually plugged with debris from large cottonwood and willow trees. Accessing and maintaining that channel is next to impossible due to the dense nature of the adjacent vegetation. A two-fold solution has been developed to address these maintenance and inefficiency issues:

1. Tree removal: the large over-grown trees will be removed from the property to make it easier to perform simple ditch maintenance activities. It is anticipated that some excavation will be necessary to remove the full root-balls of these mature trees.
 2. The western most channel will be abandoned and flow will be directed into the Section Line Ditch Overflow channel nearest to Fowler Lane. Both of these channels terminate to the same culvert and flow north below Huffine Lane. The Section Line Ditch Overflow channel will be widened to accommodate the minimal flow from the abandoned section of the West Gallatin Canal.
- Inspection Comments: No flow or evidence of perennial flow. Conditions have changed over time, all irrigation and spring water flow will occur in East channel, which was actively flowing and is likely jurisdictional. Recommend this historic flow path designated as non-jurisdictional.
 - Discussion: Remnant of an old channel. Stream itself is captured by an irrigation ditch. Ditch is 5'-10' away, and lower than the stream. Stream/ditch likely runs year-round. Want to build in the abandoned channel. Abandoned portion has been so for some time. Grassy area. No characteristics of an active channel any longer. Bone dry. No evidence of any recent flow. Future development plans- were advised to submit plans for how they were going to cross the new stream ditch, but current issue is not jurisdictional.
 - Decision: Mike Hansen motions to declare support the recommendation of the inspection team of non-jurisdictional for the section that is abandoned. Steve White seconded. All in favor, motion carries. This does not apply to the ditch that has actively flowing water.
 - GD 6C-19- Update that Mr. Pfeil that he was unable to get materials submitted for the May meeting, as was previously expected. He emailed saying he would have submitted materials for the June meeting. GCD supervisors discussed that if this was not supplied by the June meeting a deadline would be imposed. Becky will send email to Mr. Pfeil.

VI. 310 Old Business:

- **Work completion form and photos from JD Sobol. GD 69-19- Middle Cottonwood Creek.**
 - Explained Christine Pearcy's concerns. Will acknowledge the concern with Christine. Reinspect in the fall.

VII. Public comments on District's 310 permitting business

- Carl Christiansen (DNRC) reported GCD had most 310s in the state last year. Due in part to high compliance of the public in our area.

Adjournment of 310 Meeting: 6:30

May 21, 2020 Business Meeting

Call to Order: The Gallatin Conservation District Board of Supervisors met on May 21, 2020. Chairman Bob Logar called the 310 meeting to order at 6:40 pm via Zoom virtual meeting.

Supervisors Present: Bob Logar, Sherwin Leep, Mike Hansen, Jason Camp, Loren Blanksma, and Steve White

Supervisors Absent: John Schutter

Staff present: Becky Clements and Sarah Bowman

Guests Present: Chris Mahony (NRCS), Holly Hill (GWC), Brooke Helstrom (GWC)

1. Guests & Public Comments on District Business Meeting- None
2. Grants/Agreements/Contract Report
 - a. Pollinator Grant- Montana Pollinator Education Project.
 - b. SWCDM Water Quality Mini Grant- Final report submitted.
 - c. Watershed Management Grant- Gallatin Watershed Council.
 - d. AGAI- Watershed Management- final report pending.
3. Consensus Agenda
 - a. April Meeting Minutes- Steve White motioned to approve as written. Mike Hansen seconded. All in favor. Motion carries.
4. NRCS – See Attachment A
 - a. Report
 - i. Precipitation in mountains has dropped considerably. Spring has been dry so far.
 - ii. Working on TIP outreach to get more applications.
 - iii. Working with GVLT folks to look at several easement sites. Headed out for inspections next week.
 - iv. Asked GCD to send folks who need work done to him so he can try to get them funded.
5. Supervisor Report: Planning Boards
 - a. Planning board- Manhattan- met virtually last night. First meeting for several months. Boundary realignment – in Central Park area. Combined several lots, mainly for septic approval. Also discussed a change in code to include townhouse. Town applied for a grant to do an update on growth policy. Interviewed 3 contractors for that. No decision made as of yet.
 - i. No update on the county planning board. Loren is going to reach out to them this week to find out what's going on.
 - b. MACD update- interviewing for Executive Director- so far, 4 interviews. None face to face. Spring board meeting will be held in person. Decision on ED will be made at that time. MRCDC quarterly meeting was today- remotely. Bylaws work is accomplished. MACD bylaws will be out for CD review coming soon, as well as update on the merger process.
6. Staff Reports
 - a. Administrator's Report- Becky- See Attachments B

- i. Budget committee needs to meet to discuss budget (to be submitted to Gallatin County Treasurer by Friday)- Bob, Jason, Steve. Can make the decision on the monies on behalf of the whole board. Can use signature stamps to sign budget forms. Bob, Jason, Steve to meet tomorrow at noon to go over budget stuff and get forms signed.
 - b. NRS Report- Sarah- See Attachment C
- 7. Old Business
 - a. District Vehicle- update?
 - i. Still no movement of vehicles up for sale. Mike wants to make sure we are still interested. Affirmative from the board.
 - b. Convention
 - i. Logo was shared. Designed by Kate Arpin.
 - c. River Rendezvous update- postponed due to COVID. Same time and place next year. Sarah withdrew 223 grant that was written for 2020 event. Will reapply in July of this year for another for 2021 event.
 - d. MCC Intern- Anibal backed out due to health pandemic. GCD staff and Stacey Barta debated the offered placement of another intern, but have decided to decline. Will try again for another intern next year.
 - e. Summer Stewards- GCD staff have a plan to accommodate Gallatin County Health Department safety guidelines and have decided to move forward with the program. Leia called all the presenters to make sure they were still good to participate. The announcement of Phase 2 for the state of Montana helps make the logistics of the event easier.
 - f. Farmers Market- GCD staff have done a walk through of the park area and are forming a plan for the vendors and proper social distancing.
 - g. Pollinator Initiative- Working on a grant. Applying for one for this fiscal year. Focus is more on ordering the seeds and distribution to other area 6 CDs. Mike Hansen motioned to allow Sarah to apply for this grant on behalf of GCD. Sherwin Leep seconded. All in favor.
 - h. Scholarship- Becky will announce the John Venhuizen Honorary Scholarship recipient at Belgrade's virtual award ceremony.
- 8. New Business
 - a. Summer Intern – Telek, who interned for GCD last year, has approached GCD again to inquire on employment opportunities. Since we are no longer going to have an MCC intern, GCD staff would like to hire Telek back. Increase hours and responsibilities from last year. Mike Hansen motions up to 10 hours/week, \$10/hour for Telek. All in favor. Motion carries.

- b. Native Medicinal Garden- this project started with Katie. Rachel- new volunteer- has been working on it. 5 species of plants. Can be used as an educational tool. New garden to be added to our educational space in the EOC.
 - c. Resolutions- MACD level steers this mostly. Mostly policy types of actions. If GCD has a specific issue, they can bring it up and begin the process. There is a deadline, so we should give that some thought. Check with Stephanie Adams to find out when they are due.
9. Well-Testing Cost-share Program:
- a. Discussed application process- have well testing kits in the office. Monies available to help with the actual testing costs. Currently 50/50 cost share. Sarah revamped the application. Making it requirement to share results. Potentially increase to 75%, as costs are pretty low anyway. Mike Hansen motioned to increase. Steve White seconded. All in favor. Motion carries.
10. Cost-share Program:
- a. Kelly Trust/Kelly Ranch- Weed Spraying- Kathryn Kelly- applicant. Has received this grant twice before- 2015 and 2017. She reports it is an ongoing project, but continuing to get better all the time. Contractor knows the area very well and does a good job. Steve White motioned to approve. Sherwin Leep supported. All in favor. Motion carries.
11. CD Seminars/Workshops:
12. Correspondence and Handouts
13. Accounting (Deposit, Credit Card, Invoices) + Updated P&L, Balance Sheet- Steve White motioned to approve. Jason Camp seconded. All in favor.
14. Adjournment of Business Meeting- 8:30pm


Minutes approved by


Date

Attachment A

5/21/2020 District Report

Water year (Oct) to date precipitation % of Normal; as of 5/18/2020

Gallatin:	May, 104%	April, 114%	March, 120%
Madison:	May, 83%	April, 100%	March, 99%
Jefferson:	May, 78%	April, 105%	March, 113%
Yellowstone:	May 100%	April, 120%	March, 115%

Programs

EQIP:

2021 signup; To be announced (Oct ?)

Tip; forestry/fuels reduction Bridgers

NWQI; Camp and Godfrey creek

RCCP; Gallatin County; easements

2020 Applications

- 9 EQIP; NWQI 1 preapproved as of 5/18/2020
- 1 EQIP; Sagegrouse
- 2 RCCP
- 4 Easements

TIP; targeted implementation plans Final review to Area Office.

Forestry (2021-2023); fuels reduction/forest health

PLANNED; Animal confinement; water quality (2022-2025)

PLANNED; Low residue/high disturbance cropping; soil health (2023-

2026)

PLANNED; Weed control, fencing, watering facilities, prescribed grazing, seeding (2022-2025); Dry creek, Smith creek and Sixteen-mile area.

Long Range Plan: Submitted

Certifying practices

CSP;

2020 signup; June 12 deadline: updated

Certifying and making payments

Events

Past; 223 grant proposal (5/20/2020)

Future;

Quality assurance reviews; Bozeman field office April 7-9; re-scheduled; TBD

Local working group meeting?

March 2021?

Civil rights review; internal NRCS and Conservation district

Misc.

Covid; Offices closed unless scheduled appointment

Social distancing; masks if not possible

Wearing masks in public spaces in building

Field office is still meeting with producers, planning and certifying practices

Attachment B

Administrators Report- May 21, 2020

310 Administration

- (9) new 310 applications for review; (10) site inspections (1) jurisdictional questions.
- () Complaints

Accounting

- Paid bills and taxes, PERS and payroll

Grants/Contracts/Cost-Share:

- Now included on Sarah's report.

Board Meeting

- Information, planning, organization for the May meeting.

Media

- Updates to Facebook and website.

Other: Miscellaneous

- Reconciliation of accounts
- 2020 Convention planning/conference calls- finally have signed contract. Hotel room blocks set up.
- River Rendezvous conference call.
- Tree Delivery- May 1- unload truck and assist with delivery to customers.
- WIC/FMSNAP webinar training.
- Civil Rights webinar training.
- Leadership Training/Convention Conference Call with Shannon Stober- April 22, 10am
- Zoom meeting with Jason Garber, Caitlin Overland, and Laurie Zeller regarding construction contingency plan/letter for applicant.
- Helped with planting/mowing in the EOC.
- Farmers Market planning and walk through.
- Summer Stewards discussions and planning.
- Budget Forms and meeting with Bob. – Assistance also from Mary Hendrix- update.

Discussion Items:

- Financial signers
- Budget meeting- Friday, May 22nd at noon.
 - A couple items have been on there for a couple years and should be acted upon.
- Stockman Bank- notice received. Becky needs to be added to account info.

Meetings in Conference Room (scheduled):

Upcoming workshops/Meetings (attending):

- Summer Stewards- kick off! June 11. Every Thursday through August 13th.
- Farmers Market- Kick off- June 17th! Every Wednesday through September 16th.

NRS Staff Report – May 2020 GCD Board Meeting

Grants:

- Watershed Stewardship Grant – Submitted grant as a collaborative project with GWC on May 13. Requested a total of \$15,500 for WRP-related work and water-related education/workshop work. We should hear back by mid-June at the latest.
- DNRC 223 Grants
 - River Rendezvous – This event was postponed till next year, so we removed our grant submission. We will resubmit during the July 2020 application cycle for next year.
 - NRCS Camp/Godfrey Creek Rehabilitation – GCD sponsoring grant for NRCS for water quality improvement projects. Original request was for \$16,600 and amount funded was \$14,000 at RCAC meeting on May 20, 2020.
- DNRC Pollinator Grant/SWCDM Cost-Share Application ***applications need to be approved by board***
- SWCDM Water Quality Mini-Grant – Final report submitted on April 30th. Reimbursement received for \$800.61 - total requested was \$803.
- DNRC Watershed Management Grant – GCD sponsored this grant for GWC. Grant was approved for \$8,900. Contract was signed 5/1/2020.

Programs and Technical Resources:

- Water Supply Report – Sent out April report on 5/1 – 22.4% (92) opens and 2.7% (11) clicks. I have plans to work with Kate Arpin of SWCDM to make it easier for folks to sign up for the email list and will continue sharing on social media.
- DNRC Montana Conservation Seedling Nursery – Trees arrived and were distributed Friday, May 1st. Thank you Bob and Mike for helping haul trees! **We moved just under 5,500 saplings!**
- Well Testing Cost Share – put together a page application for cost share assistance – need to discuss amount of cost share – currently 50/50 but we could do 75/25, limit on how many times someone can apply per year? Print out a half page/post card info sheet to include in the test kits to let people know it's available? Will update website and make a post to social media to promote. **We have distributed 4 kits since we've been added to GLWQD's page as a resource for test kits.**
- Landowner Assistance Cost Share – received one application (Kelly Ranch). I'm planning on keeping the program the same for now and working to advertise it more.
- Pollinator initiative – worked on putting together grant proposal, may cut back on some request to allow our first year to focus on gaining landowner interest and getting seed on the ground. Can add on more educational aspects next year. Plus, with no MCC intern I don't want to stretch myself too thin since I was planning on using them to help run this program. Two-fold approach to funding application.
- Manhattan Farmers Market – We've sent out vendor forms and updated social media profiles. Continuing to work with Pat Figgins to figure out covid precautions to put in place and other planning. We found a sanitizer source through Dry Hills Distilling
- Continued making website updates – fixing links and adding information to site.

Ed & Outreach Gardens:

- Lots more work happening in the gardens! Planted radish, beets, carrot, baby choy, kale, and three types of heirloom spinach in raised bed.
- Planted 6 transplanted rhubarbs next to storage shed.
- Lots of weeding, lawn mowing commences.
- Straightened out the front native prairie bed for easier mowing and more space to plant more.
- E&O Center signage hung up on both sides of garden.
- Seedlings are getting big and some have been transplanted to larger pots (squashes and pumpkins).
- Rachel Lassa, one of our garden volunteers, has been a great help! She is also helping us create a native medicinal garden.

Education and Outreach Programs:

- Summer Stewards are still on. We have contacted all presenters to find out availability and to see if activities can be adapted to promote social distancing. So far, we've only had one cancellation (Montana Mining on July 23) but we will figure out a way to hold a program similar ourselves.
 - Nature Journal "passport" idea for summer stewards.
 - Advertising – Bozeman Magazine, Social Media, handing out post cards
- GWC Gallatin Watershed Stewards – program that promotes individual youth and adult activities for watershed stewardship. GCD will be a passport distribution point and a stamping station. Our summer stewards program is one of the "checklist" items for the passport.

Events/Meetings Attended:

- GWC Board Meeting – via WebEx meeting - May 5
- River Rendezvous planning meeting – via conference call - May 6
- WIC/SFMNP Training – via skype call – May 8
- GWC Ed & Outreach committee meeting – via WebEx meeting – May 14
- SFMNP Civil Rights training & Coordinator meeting – via skype call – May 15

Upcoming

- Summer Stewards – starting June 11
- Manhattan Farmers Market – starting June 17
- Bozeman Farmers Market – (no activities allowed, only organization promotion) – June 23 and July 21
- River Rendezvous – **postponed till July 2021**
- MACD Convention – November 2020