

November 14, 2019 310 Meeting

Call to Order: The Gallatin Conservation District Board of Supervisors met on November 14, 2019. Vice Chairman Bob Logar called the 310 meeting to order at 9:05 am.

Supervisors Present: Bob Logar, Jason Camp, Steve White, Sherwin Leep, and Loren Blanksma.

Supervisors Absent: John Schutter, Mike Hansen, and Doug Espeilen

Staff present: Becky Clements, Katie Mumford, and Leia Miller

Guests Present: Chris Mahoney (NRCS), Buddy Drake (FWP), Matt Johnson (RESPEC), Patricia Figgins (Manhattan Farmers Market)

I. Public Comments on District 310 Permitting Business: None

II. 310 Applications

a. Application Number: GD 65-19

Inspection Date: November 6, 2019

Applicant: Mike Gaffke

Landowner: Gaffke Ranch LLC

Contractor/Agent:

Perennial Stream: Tributary to E. Dry Creek

Type of Project: Improvement to existing structure

Purpose: The existing culvert is 35+ years old and has started to lift out of the stream. Needs to be reset.

Proposed Construction Date: Start date: 10/28/2019 Finish date: 10/28/2019

Inspection Recommendation: Approve as proposed

Inspection Comments: Intent is to salvage existing culvert. If damaged or unusable- consider squash pipe replacement.

Discussion: Owner reports pipe has been there forever. Frost heaving up. Straightforward to remove and replace. Squash pipe is recommended. Applicant wants to try to just reset the pipe. Most likely won't be able to do that, as bottom will probably be rusted out.

Decision: Sherwin Leep motioned to approve with 15-day waiver. Steve White seconded. All in favor. Motions passes

b. Application Number: GD 66-19

Inspection Date: November 6, 2019

Applicant: Andrew Krushensky

Landowner:

Contractor/Agent:

Perennial Stream: Unnamed spring

Type of Project: Culvert construction, road construction/maintenance

Purpose: Replace failing 24"x30" culvert. Current culvert is 20+ years old and is smashed/damaged from heavy truck traffic.

Proposed Construction Date: Start date: 11/15/2019 Finish date: 11/25/2019

Inspection Recommendation: Approval with modifications

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Inspection Comments: Match streambed profile grade at downstream, currently perched and out falling/scouring. May need slightly longer pipe. 15-day waiver recommended.

Discussion: Small stream with defined bed and banks. Existing pipe has been smooshed. Temporarily fixed, but needs to be replaced. Recommended to reset the pipe at grade. Current pipe is set 3-4 feet above grade. Applicant was completely agreeable to that. Stream has been rechanneled in the past, but currently stable. Current fix will probably last through winter since ground is frozen, so likely will have to tend to it in the spring. Due to matching the stream grade, will need a longer culvert. Applicant agreeable. 24" round is sufficient.

Decision: Sherwin Leep motioned to approve with modifications and 15-day waiver. Steve White seconded. Minimum length of 40' culvert. All in favor. Motion carries.

III. **Complaints:** None

IV. **310 Emergency Applications:** None

V. **310 Old Business:**

a. Complaint Number: GD 2-C-19

Inspection Date: July 10, 2019

Complainant:

Steve Kelly

Complaine/Landowner:

John Sobol/Kristin Wright

Contractor/Agent:

Perennial Stream:

Middle Cottonwood Creek

Complaint:

Dozer work in stream without a 310 permit. Diversion of stream for pond construction. Fault line in area threatens water rights downstream.

Inspection Recommendation:

Violation of 310 law

Inspection Comments:

Discussion

Substantial amount of work has taken place in the channel. Clearly a violation. Nobody was on site upon inspection. Mike states they absolutely should have a permit to be doing what they are doing. Water right holders are reporting a reduction in water. Potentially forest service land- maybe see if they know who the land being leased to. Chris Mahoney said he would help talk to forest service. CD sends letter to the offender. He needs a 310 permit for any further work.

Decision: Hire engineer. Required to put stream back the way it was. New 310 permit will be required with detailed engineering design. Jason Camp motioned to declare a violation. Bob Logar supported. All in favor. Motions carries. Steve White motioned for there to be a record of a requirement to fix this issue and a new 310 application to be submitted. Jason Camp seconded. All in favor. Motion carries.

Update (September):

Mr. Sobol emailed to inquire on possible engineering firms that might be able to help him- September 23rd. Have not heard back from him since.

Decision: Work needs to be done by next spring before run off makes a big mess of this. Army Corp has been notified, which might add to the timeline. Concern that work won't be able to get done by spring. Hoping that the Corp will work with us to get the work done in timely manner. Bob Logar motioned to have plan submitted by November meeting. Steve White seconded. Send Mr. Sobol a letter stating this. All in favor.

Update (November): Email correspondence from Mr. Sobol. He reports he has contracted with Morrison Maierle for engineering and permitting. They are working on surveys and permit preparations. Also received email from Christine Percy that they are planning to be onsite 11/6 with an engineer and surveyor.

Discussion: Chris- Christine Percy has been in touch with NRCS about seeds/plant materials that would be appropriate to use. Willows not appropriate. Using container plants/trees. Buddy stated that vegetation is important, but currently the least area of concern. CC Army Corp of Engineers on all information regarding this issue going forward. Let them know the CD considers it critical that this work is done before spring runoff, so they understand urgency. Army Corp will likely let CD take the lead on overseeing this project, but keep them in the loop going forward.

Decision: Sherwin Leep motioned to acknowledge the update and to wait for the plans. Loren Blanksma seconded. All in favor.

Other 310 Business:

Adjournment of 310 Meeting: 9:30

November 14, 2019 Business Meeting

Call to Order: The Gallatin Conservation District Board of Supervisors met on November 14, 2019. Vice Chairman Bob Logar called the business meeting to order at 9:30am.

Supervisors Present: Bob Logar, Jason Camp, Steve White, Loren Blanksma, and Sherwin Leep.

Supervisors Absent: John Schutter, Mike Hansen, and Doug Espeilen

Staff present: Becky Clements, Katie Mumford, and Leia Miller

Guests Present: Chris Mahoney (NRCS), Patricia Figgins (Manhattan Farmers Market)

1. Guests & Public Comments on District Business Meeting

a. Pat Figgins- Manhattan Farmers Market

- Has been involved with MFM for the last 15 years. Started Manhattan Farmers Market with the Manhattan Chamber.
 - Insurance Coverage necessity.
 - Monetary support
- Money has always been returned to the parent company.
- Gallatin Conservation District will be able to provide staffing upon take over.
- Current 12-week season. 26 vendors. Vendors aged 13-90!
- Currently an asset to the community, downtown businesses.
- Vendor- current guideline- make it bake it grow it within 90 miles of Manhattan. Exceptions made at times.
- Struggle sometimes to get vendors.
- Currently offer free spaces to non-profits. Also, currently to one chamber member.
- 2019 Net profits- \$1017.
- County Health training. Essential for the management.
- WIC/SNAP- grant funded. No cost to the farmer's market.
- Pat will help us stay on top of deadlines and things for 2020. GCD will officially take over market business Jan. 1, 2020.

2. Grants/Agreements/Contract Report

- a. Education mini grant 2020 was approved.

3. Consensus Agenda

- a. October Meeting Minutes- Steve White motioned to approve. Jason Camp seconded.

4. NRCS
 - a. Report- Attachment A
 - b. TIP- sent in draft for Area Office review. Program could potentially start in 2021. TIP comes out of state allocation monies. Possibility it might get held up due to litigation issues at national level. NRCS is working with the private landowners. Forest Service is working with public lands forestry plan. Funding is tied together though, so potential litigation might hold up the entire project. Bob suggests increasing fuel break acreage, as that could be a huge driver to increase applicants.
5. Supervisor Report: Planning Boards
 - a. Planning board-
 1. Bob Logar- Manhattan planning board- No update. Meeting is next week.
 - b. MACD update- Taken from Broadwater meeting- next year- have all board members vote on resolutions for representative to take to convention. This will assure that all board members are in the know on all the resolutions and open up to discussions.
6. Staff Reports
 - a. Administrator's Report- Becky- See Attachment B
 - b. NRS Report- Katie- See Attachment C
 1. Gate area to be able to back a truck into the EOC. Utilize side area by old Heroes and Horses parking lot.
 2. Pollinator area in garden- Use Dog Woods. Don't use willows. Can use cuttings, rather than order, but ordering would be easier. Try in spring, as soon as frost is gone. Bob prefers rooted varieties. Place order with CD tree order in spring. Try to work with somebody who's ordering large quantity and go in on their order.
 3. Live Roof on Greenhouse- Upcoming consultation. Check with engineer of greenhouse to make sure weight requirements. Check financial records to find company. Check into grant funding to help with costs.
 4. Rolling Rivers Trailer- Interested in designing one for the GCD/Gallatin watershed. Trailer will be biggest expense- pursue grant funding. Ron Spoon working with Katie on it. He designed the Jefferson Valley trailer.

- c. Education Specialist Report- Leia
 - 1. Different climate at the school these days. Happy to report that it seems current teachers/administration is more open to ag/conservation education. 5th graders are going to help with a project in the garden in the spring.
 - 2. Has been doing a lot of networking. Lots of ideas for adults and youth education
- 7. Old Business
 - a. Tabled from June- Intern sharing with DNRC/Stacey Barta for next year.
 - 1. Pend until December. More information from Stacey at that time.
 - b. Sydney Resel- REAL Montana Program- Assistance request- Scholarship/donation consideration.
 - 1. Pending
 - c. Scholarship- offer to Gallatin County senior, pursuing education in conservation/agriculture. Require written essay, letters of reference, resume. \$1000 award. Board will decide on recipient. Implement for 2020 graduation. Becky will put together program in similar fashion as she has with previous employer and advertise to get word out. Steve White motioned to proceed with implementation of academic scholarship, in honor of John Venhuizen. Sherwin Leep seconded. All in favor.
 - d. District Vehicle- pending research
 - e. October re-inspections- update. Next year, schedule less time at sites.
 - f. MWCC Membership-Loren Blanksma motioned to support MWCC partnership- \$250. Jason Camp seconded. All in favor.
 - g. Manhattan Farmers Market- committee- start having meetings in January.
- 8. New Business
 - a. Shooting Range Involvement- Discussion on how the idea to become involved connects with the CD. Discussion on it being a "hornet's nest." Tough issue. Discussion on what "maintain" means. Might be a hassle. As individuals, could help out. But not sure it fits in with GCD's mission/goals.
 - b. Christmas Party- December 17-20 Sacajawea Hotel Restaurant. Becky will make arrangements.
 - c. Supervisor Retreat- Previously had a chair person from a flourishing district speak. Not the first week of Jan, but sometime after that, supervisors would be agreeable to go. Prefer just one night, with a couple training sessions.

- d. Annual Meeting- Conservationist of the year (award). Speaker. Discussion on breakfast or dinner.

Highlight some of what we've been doing. Agricultural award. Agency/organization award. Look back for budget. Decided to do dinner/evening event this year. Rotate every other year between breakfast and dinner events. Betty- Kountry Korner restaurant in 4 Corners catered in the past. Entertainment- Marvin Hansen- potential music.

9. Well-Testing Cost-share Program: None

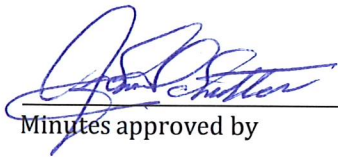
10. Cost-share Program: None

11. CD Seminars/Workshops:

12. Correspondence and Handouts

13. Accounting (Deposit, Credit Card, Invoices) + Updated P&L, Balance Sheet – Jason Camp motioned to accept financials. Sherwin Leep seconded. All in favor.

14. Adjournment of Meeting- 12:25. Next meeting Dec. 19th. 9am.



Minutes approved by

12-19-19

Date

Attachment A

11/14/2019 District Report

Water year (Oct) to date precipitation % of Normal; as of 10/16/2019

Gallatin:	November, 144%	October, 104%
Madison:	November, 105%	October, 92%
Jefferson:	November, 129%,	October, 112%
Yellowstone:	November, 145%	October, 99%

Programs

EQIP:

Obligation Dec 2019

TIP; targeted implementation plans Final review to Area Office.

Forestry; fuels reduction/forest health

Long Range Plan: Final edits

Certifying practices/Planning new applications

CSP;

Certifying and making payments

Events

Past;

Federal Appropriations law training: Nov 4th-7th

Future;

Soil Health symposium: Billings Feb 4-5

MACD; Kallispel; Nov 19-21

Misc.

Administrators Report- November 14, 2019

310 Administration

- (2) new 310 applications for review; (2) site inspections (1) jurisdictional questions.
- (1) Complaints

Accounting

- Paid bills and taxes, PERS and payroll

Board Meeting

- Information for the November meeting.

Grants/Contracts/Cost-Share: DNRC Education Mini-Grant 2020- approved

Media

- Updates to Facebook and website.

Other: Miscellaneous

- Christmas Stroll Planning- Elf on the Shelf, Open House in EOC
- Numerous phone calls regarding GD 3C-19
 - Complaine, complainant, concerned citizens, 2 engineering firms.
- Farmers Market Planning
- After School Program- November 13
- Reinspection tour
- Winterization of garden
- Halloween décor in EOC
- Scholarship Research
- AGAI Meeting- 10/31/2019
- IRS issue- missing paperwork filed. Up to date on payments.
- Reconciliation of accounts
- Earthquake workshop- Advertising, prep, setup, cleanup.
- Boxed up old 310s for shed storage.
- Coordinated with snow removal company from last year.

Discussion Items:

- Convention raffle tickets
- Host 2020 Annual Convention
- Christmas Stroll raffle item
- Christmas Stroll Alpacas
- NACD dues
- Big Sky violation letter returned. Unknown address.
- DNRC- MT Range Land Committee looking for students and ranch hosts for 2020.

Meetings in Conference Room (scheduled):

- Christmas Stroll Craft Fair- December 5.

Upcoming workshops/Meetings (attending):

- MACD Convention- November 19, 2019 – November 22, 2019
 - Office will be closed November 19-22.
- Becky going to Oregon for turkey day! Will be gone November 26-December 2nd.
- Christmas Stroll event in EOC- December 5, 2019. 5pm-7pm.

Attachment C

Education and Outreach:

- Earthquake workshop went great. We had about 30 people in attendance. Survey-
- Christmas stroll planning
- Got mulch in the EOC and it is all put to bed. Chris, Leia, and Telek were a huge help with this! Chris also helped install the wood posts for the new sign.
- Stayed late with Telek for his last month as an intern. Was such an awesome kid, hard worker, catches on quick. Invited him back for next year!
- *Garden updates: Make gates in the back bigger, willows?
 - Chatted with Bill from greenspace landscapes about possibility of a living roof on the greenhouse. Consultation in the spring to see if possible.
 - Rolling Rivers Trailer specific to Gallatin Valley – working with FWP rep who has done same thing in the Jefferson Valley. Plan to apply for a grant to help cover the costs.
- Met with Jen Mohler (GISA) we are working together on interpretive signage for the garden.
- Meeting with Josh Bilbao from Ext. today to start planning for the small acreage/pasture management workshops. Hoping to collaborate with several organizations on this.
- Social media/website updates- working on updating the EOC page and education pages

Grants:

- Need signature on DNRC Educational Mini Grant- Monforton School **[ACTION REQUIRED]**
- SWCDM DEQ Mini Grant with Belgrade HS/Kim Popham – final report due at the end of the month
- Gearing up to apply for the AIS grant in partnership with GISA, GGWC, GRTF, NWE, FWP and MCD. Will be most geared towards education and outreach

Monitoring:

- Gallatin County Water Supply Report – November report – sent out yesterday, 425 recipients, 18% open rate, 0.7% click rate (up from last month 😊)
- Finished monitoring with LWQD and Hebgen Lake Monitoring

Other:

- Yearly performance review documents and planning
- Updated yearly workplan for 2020
- Took on new role as the Area VI rep for the EO committee- helping with some convention planning

Events/Meetings Attended:

- Earthquake Workshop – GCD – October 23
- Re-inspection Tour – Gallatin Valley – October 24
- AGAI Meeting – Belgrade – October 31
- Meeting with Jen Mohler (GISA) – Belgrade – November 6
- Manhattan After School Program – Manhattan School – November 13

Upcoming:

- MACD Convention – Kalispell – November 19-22
- GGWC Meeting – Bozeman – December 3
- AIS Summit – Helena – December 4* free registration/mileage reimbursement
- Christmas Stroll – EOC – December 5
- Manhattan After School Program – Manhattan School – December 11
- NWQI Meeting – Townsend Field Office – December 16