

Call to Order: 4:03

Supervisors Present: Sherwin Leep, Briana Schultz, Bob Logar, Tammy Swinney, Mike Hansen, associate Supervisor – John Schutter

Supervisors Absent: Loren Blanksma, Jason Camp

Staff present: Becky Clements, Elizabeth Emeline, Bea McNamara, Audra Bell, Leia Miller, Hannah Overby

Guests Present: Taylor Winkel (RESPEC), Keith Wellstone (FWP), Mace Mangold (WGM), Brady Davis (Kaiser Ranch), Kris Gardrud (Confluence)

Zoom attendees:

310 Applications

Applicant Number:	GD 12-25	Perennial Stream:	Camp Creek
Applicant	Trout Unlimited		
Landowner:	Turner Enterprises Inc. and Grindle Slough		
Contractor/Agent:			
Type of Project:	Channel/ Banks		
Purpose:	TU proposed using a combination of instream habitat structures, riparian plantings, and fencing to restore natural process to Camp Creek, West Fork Camp Creek, and some ephemeral tributaries on the Flying D Ranch. The proposed restoration actions will restore natural processes that result in improved water quality, increase late season return flow, and restores habitat.		
Proposed Construction Date:	Start Date: 6/1/25	End Date: 9/15/25	
Inspection Date:	6/10/25		
Inspection Recommendation	Approve as Proposed		
Inspection Comment	Stream is very entrenched and lacking riparian vegetation. BDA structures will be placed to slow velocities and create 'natural' water storage and raise stream elevation, log jam structures to create cover and facilitate channel scour for pool habitat and channel meandering. Willows will be planted to stabilize stream banks that are void of vegetation. Wildlife fencing will be constructed along restored areas and kept in place for 10 years to allow vegetation to establish.		
318 Authorization	Yes		
Discussion:	South of Anceney. Construct BDA to reestablish floodplain and get riparian vegetation established. Large project, approximately a ½ mile. 10 year plan for wildlife fencing to make sure the vegetation gets established. Creek is incised. Heavy grazing in the past. Phases for the project. They will make sure there is sufficient flow going through to make sure not to impact downstream water users.		
Decision:	Sherwin Leep motioned to grant final approval with 15 day waiver. Mike Hansen supported. All in favor, motion carried.		

Applicant Number:	GD 29-25	Perennial Stream:	Jackson Creek
Applicant	Northwestern Energy		
Landowner:	John Robert Sierra Sr.		
Contractor/Agent:	RMC		
Type of Project:	Utilities		
Purpose:	Electric distribution line going under Jackson Creek tributary will be installed via HDD.		
Proposed Construction Date:	Start Date: 9/2/25	End Date:	9/5/25
Inspection Date:	No Inspection		
Frac Out Plan	On File		
Discussion:	Frac out plan and depth are sufficient.		
Decision:	Mike Hansen motion to acknowledge as non-jurisdictional but accept frac out plan. Bob Logar supported. All in favor, motion carried.		

Applicant Number:	GD 30-25	Perennial Stream:	Baxter Creek Tributary
Applicant	Northwestern Energy		
Landowner:	Petra Academy Inc		
Contractor/Agent:	RMC		
Type of Project:	Utilities		
Purpose:	Distribute electric and gas services to Petra Academy new secondary building.		
Proposed Construction Date:	Start Date: 7/14/25	End Date:	7/18/25
Inspection Date:	No Inspection		
Frac Out Plan	On file		
Discussion:	Horizontal directional drilling to Petra Academy. Frac out plan included.		
Decision:	Mike Hansen motions to acknowledge as non-jurisdictional, but accept frac out plan. Briana Schultz supported. All in favor, motion carried.		

Applicant Number:	GD 31-25	Perennial Stream:	Gallatin River
Applicant	Julia Riley		
Landowner:	Jeffery St Cyr		
Contractor/Agent:	Josh Riley		
Type of Project:	Agricultural/ Irrigation		
Purpose:	As needed on an annual basis, approximately 250 lineal feet of temporary ditch, 4 feet wide and 2 feet deep would be installed across an existing gravel bar to connect the Wright Ditch Headgate to the Gallatin River. Approximately 75 cubic yards of alluvium would be removed and set on the downstream side of the temporary ditch.		
Proposed Construction Date:	Start Date: 6/16/25	End Date:	6/16/30
Inspection Date:	6/10/25		
Inspection Recommendation	Approved as Proposed		

Applicant Number:	GD 31-25	Perennial Stream:	Gallatin River
Inspection Comment	Applicant held a 3-year maintenance permit to maintain connectivity to headgate. Applicant wants to renew 5 year permit in order to excavate a flow path to the headgate. Reasonable project to meet irrigation needs. Will only do excavation work when Gallatin is on West Bank.		
318 Authorization:	Yes		
Discussion:	Extension of maintenance plan. Everything looked clean and nice on inspection.		
Decision:	Bob Logar motions to approve 5 year maintenance permit. Briana Schultz supported. 15 day waiver. All in favor, motion carried.		

Applicant Number:	GD 32-25	Perennial Stream:	Gallatin River
Applicant:	Kaiser Real Estate West		
Landowner:			
Contractor/Agent:	Shedhorn Services, Alex Fox		
Type of Project:	Crossing/Roads		
Purpose:	The goal of the project is provide improved access to the northern portion of the ranch. Specifically, the area proximal to the Gallatin River as the ranch plans for expanded agricultural and recreational use. The existing access also does not allow the landowner timely access if time sensitive management activities are necessary (i.e. trespass management, irrigation equipment management, etc.).		
Proposed Construction Date:	Start Date: 8/1/25	End Date: 8/30/25	
Inspection Date:	6/10/25		
Inspection Recommendation:	Approve with Modifications		
Inspection Comment:	Applicant states access to northern portion of the ranch has limited accessibility for farm equipment, emergency response, and fire protection. The proposed ford locations are reasonable; shallow sections with low banks. The ford will be constructed with round cobble, not angular rock. Anticipated crossings = 20 or less. No crossings during high water. Limit crossings from October 1 - November 15 to emergency response and fire protection. All equipment should be inspected and free of fluid leaks before all crossings.		
318 Authorization:	Yes		
Discussion:	Ford crossing on the Gallatin River. Difficulties accessing the east side of the ranch with heavy equipment. Looking for options for easier access. Wide section of river. Some runs dry in the summer. Not ideal- section gets a lot of use. Would only need to cross in the low water and not frequently (20x a year). Bridge is not feasible and potentially could do more damage. Limit crossings to emergency only during spawning time. Use round cobble instead of angular rock. Braided stretch, relatively shallow. There will be a specified vehicle for the crossing. Won't be multiple vehicles crossing, to ensure that it is clean and in good working order – to make sure the river stays clean. Will be entering and exiting through a point bar. One side already rip rapped.		

Applicant Number:	GD 32-25	Perennial Stream:	Gallatin River
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Decision: Briana Schultz motions to approve with the modifications in the inspection comments. Sherwin Leep supported. All in favor, motion carried.

Applicant Number:	GD 33-25	Perennial Stream:	Rey Creek
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Applicant: Dane Tracey

Landowner:

Contractor/Agent: Kelly Rowe

Type of Project: Agricultural/irrigation

Purpose: The plan is to lift up the existing diversion using an excavator, replace it with a precast screw gate with concrete headwall.

Proposed Construction Date: **Start Date:** 7/1/25 **End Date:** 7/2/26

Inspection Date: 6/10/25

Inspection Recommendation: Approve as Proposed

Inspection Comment: Pin and plank headgate is leaking and needs to be replaced. Applicants will build up a sediment dam to cut off headgate during headgate replacement. New headgate is precast and will be placed in the existing headgate footprint.

318 Authorization: Yes

Discussion: Headgate is old and does not function very well. A lot of flow going down ditch that can't be shut off. Small dam to shut off water and then place the headgate. Will be beneficial to their operations.

Decision: Mike Hansen motions to grant approval with 15 day waiver. Bob Logar supported. Briana Schultz recuses. All in favor, motion carried.

Applicant Number:	GD 34-25	Perennial Stream:	Yellowdog Creek
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Applicant: Sherry Metzger

Landowner: Sherry Metzger

Contractor/Agent:

Type of Project: Agricultural/irrigation and channel/banks

Purpose: The ditch diverted water from Yellowdog Creek and ran across my property, the road and thru the corrals for cattle ac

Proposed Construction Date: **Start Date:** Not Provided **End Date:** Not Provided

Inspection Date: 6/10/25

Inspection Recommendation: Board Discussion

Inspection Comment: Project would take place almost entirely on the ditch. Applicant would like to abandon the ditch and fill it in to expand available haying area. The project would result in more water in Yellow Dog Creek. The applicant should conduct the project after the water to the ditch is shut off to avoid turbidity and sedimentation to where the ditch returns to the creek. Applicant should reslope the bank of the creek adjacent to the headgate and revegetate with a native seed mix. Applicant has coordinated with downstream property. That property will submit separate permit.



Gallatin Conservation District
Meeting Minutes

Date: 6/19/2025

Applicant Number:	GD 34-25	Perennial Stream:	Yellowdog Creek
318 Authorization:	Yes		
Discussion:	550 feet of ditch comes off the creek and then flows back into it. Not used by the water users, so they want to dewater water it, fill in, and expand their pasture land. Ditch can be shut off. But all on board with filling it in, since it's not being used. Mike wonders if there are for sure only 2 water users. Discussion on having the other water user also submit an application. Jurisdictional only at point of diversion. Not going to remove the headgate, just shut it off and fill in behind it. Will be working on the bank at point of diversion. Bob motions to table until we get a letter of support from the other property owner involved. Briana supported. All in favor, motion carried.		
Decision:	Bob Logar motions to table until we get a letter of support from the other property owner involved. Briana Schultz supported. All in favor, motion carried.		

Emergency Applications

Applicant Number	GD 02E-25	Perennial Stream:	Gallatin River
Applicant	Northwestern Energy		
Landowner:	Mark Duffy		
Contractor/Agent:			
Nature of Emergency	There is an approximate 50ft Section of abandoned natural gas transmission line that has become exposed in the Gallatin River and is protruding from the current bank location out into the water. The protruding pipe may pose a hazard for person/animals on the river or during flood events.		
Action Taken	No action has been taken yet. The original plan was to use an excavator or crane to hold the pipe, then cut the pipe off at the river bank without disturbing the bank. Upon review of the current conditions during the week of April 28, 2025, the bank was found to be so unstable that it is not safe to have a worker there cutting the pipe or equipment near the bank. After discussion, the new plan is to uncover the pipe approximately 20ft from the bank and hook a cable from it to a dozer and pull the pipe to the west away from the river.		
Construction Date:	5/5/25		
Inspection Date:	6/10/25		
Inspection Recommendation:	Approved no further action required by applicant		
Inspection Comments:	No recommendations. Pipe was excavated 20' back from bank and pulled through the ground without disturbing bank. Woody debris was removed for pit excavation and returned in place. Pipe needed to be removed for safety and debris build up. Disturbed areas were reseeded.		
Discussion:	Abandoned gas line. 50' out into the river. Needed to be removed as a safety issue. No work on the bank itself. Did a good job getting the pipe pulled out. This could have been a regular application- not really an emergency. But it was a liability to NWE. Include note to communicate better with the CD in these instances regarding emergency procedures.		
Decision:	Mike Hansen motions to acknowledge emergency. No follow-up work required. Sherwin Leep supported. All in favor, motion carried.		

Complaints

Applicant Number: GD02C-25

Perennial Stream:

Complainant:

Herman Watson

Nature of Complaint

The landowner is currently excavating along Fawn creek without permits and a neighbors' well. There is pipe in the ground along the creek. Furthermore, the landowner has been ordered to remediate damage to the property and stream bed because they are not in compliance with zoning. This is a perennial stream and a major Rocky Creek Tributary.

Verification of Alleged Violation:

Neighbor observation.

Inspection Date:

6/10/25

Inspection Recommendation:

Activity is not a violation as defined by district rules. No Action Required

Inspection Comments:

Neighbor observed equipment digging near the creek, but we did not see any evidence of disturbance to the stream or stream banks. All vegetation was intact and there was no disturbance to the soil. The neighbor was probably mistaken, and the digging occurred along the road. There is a culvert set ~4 ft below the road, and the landowner explained that the trench did not reach that depth, and was rather ~3 ft.

Discussion:

Neighbor on neighbor tension. No disturbance to the stream or banks was observed. Utility line was being trenched along the road, but there was no impacts to the stream. CD's regulatory authority is to the stream, does not have jurisdiction to comment on the set back or zoning disputes that are ongoing with the county.

Decision:

Mike Hansen motions to acknowledge as non-jurisdictional to the CD in regards to 310 law. Also notify the complainant. Bob Logar supports. All in favor, motion carried.

Extension Request

Applicant Number:	GD 41-24	Perennial Stream:	Irish Slough
Applicant	Mark Portman		
Landowner:	Alan and Kathryn Potts		
Contractor/Agent:	Rowe Excavation		
Type of Project:	Agriculture and Irrigation Projects		
Purpose:	Removal of sediment buildup in front of the Irish Slough diversion head gate. Ability to relocate existing blocks within the stream to more efficiently divert water. Details of work can be described by Kelly Rowe, of Rowe Excavation. Contact listed above.		
Proposed Construction Date:	Start Date:	7/1/24	End Date: 10/1/24
Inspection Date:	6/13/24		
Inspection Recommendation:	Approval as Proposed		
2024 Inspection Comments:	Remove sediment build up above head gate. Blocks in stream need to be removed in the fall and not left in stream as they have been in past. Place all spoils out of floodplain. Recommend maintenance permit. May need to be emergency work if ditch runs dry next week.		
318 Authorization Issued?	Yes		
2024 Discussion:	Needs to excavate to get more water to their headgate. The inspection team recommended applying for a maintenance permit for regular cleaning of this stretch and removal of the blocks on an annual basis. This will assist with flushing sediment away from the headgate. Remove the blocks before doing any further work, as the stream will likely flush itself out naturally. Reconfigure blocks to be on better foundation.		
2024 Decision:	Sherwin Leep motions to approve as proposed with 15 day waiver. Briana Schultz supported. All in favor, motion carried.		
Extension Request Reason	Original application was a request for a maintenance permit. The board suggested removing blocks to flush the system, but did not approve the maintenance permit. Applicant would like to extend the permit to a 5 year maintenance permit to allow for annual routine maintenance as outlined in the application. Applicant has provided photos of the current conditions.		
2025 Discussion:	Want a maintenance permit to remove the sediment in front of the headgate. They've removed the blocks as requested, and now would like that maintenance portion approved. Taylor recommends to reinspect to ensure the blocks have been removed and if there is a need for do maintenance. Would like to see a new application. But that would put them into July, forcing them to file an emergency. Submit app with maintenance plan, including removal of jersey barriers at end of season.		

2025 Decision:

Bob Logar motions to deny extension. Request to reapply with annual plan. Mike Hansen supports. All in favor, motion carried. Briana Schultz recused.

Other 310 Business:**New Business****Spring Board 310 Training Updates**

- Area 6 or GCD 310 refresher training from Hailey.
- SB10- emergency timeline
- Surety Bonds- come up with some language how we will use them.
- SB472- increase penalties. Governor vetoed. Look into this.

310 Old Business:

Model Rules Update- Bri, Tammy, Audra have reviewed and working on finalizing. Looking for input into the irrigation/farming standards. Audra will email to board for review. Put on agenda next month for discussion.

310 Coordinator's Report- Audra

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Public Comments on District 310 Permitting Business

Discussion on some riprap staged on Bridger Creek. Noticeable from the road. Google earth clearly shows it. Sherwin knows him and will chat with him about what's going on. Gently let him know he'll need a permit if he's planning to use on the stream.

Adjournment of 310 Meeting at 537 - Bob Logar motioned to adjourn. Multiple supports. All in favor, motion carried.

BUSINESS MEETING AGENDA-620**Guests & Public Comments on District Business Meeting-**

- a. Kristian Gandrud – Confluence- PER for fish passage projects on Camp Creek, Warm Springs and Perks Canal. Improving irrigator use. Will be applying for RRGL grant for implementation funding. Mike Hansen motions to sign letter of support for the project. Sherwin Leep supported. All in favor, motion carried.

Governance Calendar

- a. April approved minutes sent to DNRC, Gallatin County C&R- 5/16/2025
- c. 941- Q2-2- paid 6/9/2025
- c. GCD Newsletter + Water Supply Outlook report out on 6/1.

Cost Share Applications

- a. CS-01-25- Sheedy- \$1000
- b. CS-02-25- Bauer- \$819.00

Consensus Agenda

- a. May Meeting Minutes – Mike Hansen motions to accept meeting minutes and excuse absent members. Briana Schultz supported. All in favor, motion carried.
- b. Excused Absence of Board Members – Jason Camp and Loren Blanksma

NRCS

- a. Report- see report

Supervisor Report: Planning Boards

- a. Planning Board- Manhattan- met last night. 49 acre parcel was only thing on agenda. R3 development- live/work dwellings.
- b. County Planning Board- met last Tuesday. Wilson Creek subdivision. 120 acres. Revamped application of previously denied application. Flum was considered. Not a regulatory document and cannot impact approval. Board voted to approve the subdivision.
 - o 4 Corners Zoning was discussed. Discussion on short term rentals- which was turned down. Continued restriction on short term rentals.
- c. GLWQD- meeting next week (maybe)
- d. MACD Update – Tammy
- e. Gallatin Watershed Collaborative- Mandeville Creek walk – Becky and Audra attended. Audra gave 310 presentation.
- f. DNRC Update- see report

Staff Reports

- a. Administrator - Becky –make placards for the inspection team.
- b. Natural Resource Specialist- Elizabeth – trail sign display and update.

- i. Grants/Agreements/Contract Report – farm fair grant wrapping up. Dry Creek and Highline construction complete.
- c. Education and Outreach Director- First Summer Stewards had 87 people! Education in schools is wrapped up for the school year. Volunteer planting day- we had 17 volunteers!!
- d. Education Assistant – Hannah- Helping with Summer Stewards. Working on compost bin- staining boards. Will finish up when she returns from her vacation.

Old Business

- a. Other old business?

New Business

- a. County Planning Board representative-
 - 1. John is willing to stay on as CD representative, but not upset about giving it up. His family is first always and has to prioritize.
 - 2. Would prefer to have a CD representative that is involved in agriculture.
 - 3. Potential associate supervisors/planning board representatives:
 - Travis Stuber
 - Kurt Dykma
 - Tony Thatcher
 - Kerry White
- b. Town Center HOA Board Vacancy- Becky- supported by GCD Supervisors to be on the board.
- c. Historic Records Disposal- grant ? Preserve historical 310 data. Reach out to scan companies to get materials scanned. Create a directory- categorize by years.
- d. DNRC Accountability Assessment – Mike Hansen motioned to approve the accountability assessment. Sherwin Leep seconded. All in favor, motion carried.

- e. Other new business?

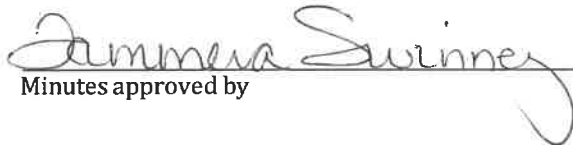
Parking Lot

- a. Professional Development-

Accounting (Deposit, Credit Card, Invoices) + Updated P&L, Balance Sheet –

- a. Put line numbers on financial document to be easier to read. Briana Schultz motioned to accept the financials., Sherwin Leep seconded. All in favor, motion carried.

Adjournment of Business Meeting- 749



Minutes approved by

7/17/25

Date

Becky Clements

Minutes prepared by

7/11/2025

Date



310 Coordinator Report
Gallatin Conservation District

310 Business

7	New 310 Application	1	Emergency Application	
0	Modification	1	Complaints	
1	Extension Requests	5	Permits entered into Gilly	-
7	Site Inspections	0	Reinspections	-
				-

- Completed post meeting permitting documents
- Fielded questions and information related to the 310-application process.
- Assisted with a new application and answered gilly questions.
- Met with the Model Rule team to finalize details
- Garden benches recovered and painted
- Vacation Leave

Water Year to Date of 6/15/2025 (Water year begins October 1-September 30)

Gallatin: June, 90%

Madison: June, 88%

Jefferson: June, 94%

Yellowstone: June, 96%

Programs; for 2024

EQIP: Tip; Animal confinement

-1 applications; moved to NWQI obligated

Bridger/Bangtails 2024; Forest health, fuels reduction

- 14 applications

-1 application obligated

RCPP; 2024; Properties on easements

-2 applications

-2 obligated

CSP 2024 Classic (high priority, addressing resource concern all land uses and addressing at least 5 Montana Priority resource concerns)

-7 applications

-4 preapproved

CSP 2025 Renewal;

-1 application

Community Agriculture 2024

-7 applications

-4 Obligated

Horseshoe Hills (TIP) 2024;

- 5 applications

-1 preapproved

Rooting for Soil Health (TIP) Area wide

-None from Gallatin

NWQI

- 4 applications

-3 Obligated

Organic special initiative

- 1 application; deferred

Montana Grassland Restoration; The goal of this TIP is to establish perennial vegetation in marginally productive areas of cropland and increase the diversity of nonnative grass monocultures in Montana. (Dry Creek/horseshoe hills area)

- 1 application

New TIP proposal for improving grazing land health (north Bridgers)



-Practices

Watering facility, livestock pipeline, spring development, wells, brush management, prescribed grazing, fence, weed control

Groups (updates)

Watershed council/Water collaborative;

-none

Extension:

-none

Fire Adapted (county):

-none

Stockgrowers:

-none

AGAI:

-water walk

Weed District:

-none

Events

Past;

-water walk

Future;

-MSU forestry workshop; Mt. Ellis fire department, 6/20/25

Trainings

MISC

-Tip process is suspended until new State Conservationist

-no travel currently

-No IRA funded contracts this year



REPORT TO WESTERN CONSERVATION DISTRICTS JUNE 2025

Catey's Comments

Hello W. CDs!

The June report includes updates featured in the CDB newsletter, please refer to the newsletter for more detailed information. The FY25 P3 Cycle 2 grant awards are listed below, and I want to sincerely thank all CDs who applied. This cycle was highly competitive, and we spent time—both individually and as a team—reviewing each application thoroughly. I strongly encourage all CDs, including previous applicants, to continue applying in future grant cycles. A reminder that the FY26 Education Mini Grant cycle is currently open. Additionally, two important June Governance Calendar tasks are highlighted below. The Governance Calendar is a helpful tool designed to support CDs in running more efficient board meetings, maintaining consistency, and keeping track of key regulations and deadlines. Governance Calendar resources can be found at the link below. Finally, the MACD Spring Board Meeting will be held on June 10th and 11th and will feature several training sessions, which are listed below.

FY25 PLANNING, PROJECT, AND POLLINATOR CYCLE 2 GRANT AWARDS

- Congratulations to the CDs awarded grants and thank you to the CDs who took the time to complete and submit applications.
- Grant awards are as follows:
 - Custer County CD – Strategic Planning \$5,079
 - Beaverhead CD – The Shared Bloom Community Pollinator Gardens \$14,465
 - Missoula CD – Missoula County Bee City Pollinator Pathways Project \$10,900
 - Petroleum CD – CEMIST E&O 2026 \$37,500

FY26 EDUCATION MINI GRANT CYCLE OPEN

- The FY26 Education Mini Grant cycle is open. Education mini grants are intended to assist conservation districts with small-scale conservation and natural resource educational projects that generally focus on a specific audience (e.g., 5th grade students) or a specific topic (e.g., rain barrel workshop). Activities for both youth and adults are eligible. Mini education projects must be approved and administered by their local conservation district and align with the district's goals.
- Applicants submitting multiple grant applications are required to prioritize their proposals. Please refer to the [Grant Guidelines](#) for more information on the Education Mini grants and application prioritization.
- Applications must be submitted via Submittable at: <https://grants.dnrc.mt.gov/submit>

GOVERNANCE CALENDAR HIGHLIGHTS FOR JUNE

- Finalize CD preliminary annual budget.
- Finalize preliminary mill levy and permissive mill levy determinations and corresponding letters to submit to county.
- Governance calendar resources can be found on our Resource Documents webpage under the Governance Calendar dropdown: [Resource Documents](#)

MACD SPRING BOARD TRAININGS OPPORTUNITIES

- 310 Stream Permitting – June 10th at 1:45 pm
- Procurement Law Update and Quick Intro – June 11th at 3:00 pm

UPCOMING EVENTS AND DEADLINES

May 31	FY26 CD Administrative Grant application closes
June 10-12	MACD Spring Board Meeting, <i>Helena</i>
June 23-25	Range Days, <i>Miles City</i>
June 30	FY25 Ends
July 1	FY26 Begins
July 4	Independence Day
July 7	Preliminary CD Budget Due to County

Please reach out if you would like me to attend meetings via Zoom or in person.



Catey Bauer | Conservation District Specialist
Conservation Districts Bureau, CARDD
Montana Department of Natural Resources and Conservation
1539 Eleventh Avenue, Helena, MT 59601
PHONE: 406-465-0948 EMAIL: catey.bauer@mt.gov



Administrator's Report- June 19, 2025



Accounting

- Paid bills and taxes, PERS and payroll

Media

- Updates to Facebook and website.

Board Meeting

- Information, planning, organization for the June meeting. Agenda + May minutes prepped.

Other: Miscellaneous

- Weekly-ish staff meetings
- Positive Pay upload for May- 5/16/25
- ACH to GC Treasury
- Work with Audra on 310 tasks and procedures + Gilly
- 941- Q2-2- 6/9/25
- Reconcile all accounts
- Cost Share processing
- Scholarship award ceremony for Belgrade High recipient. Reached out to homeschooled recipient.
- Trail sign project collaboration with Elizabeth + artist
- New Printer – troubleshooting. Not working right.
- MFM season materials organization + ongoing vendor communications
- SET planning meeting participation
- MFM Vendor Training
- 811 located for planting
- EOC Maintenance
- Scholarship non-selection letters + award materials for recipients
- New printer installation coordination
- Historic 310 materials located
- Garden volunteer day
- 310 site inspections scheduled + drive directions for team
- MACD/EO Spring Board meetings/training
- July Ag Spotlight for Belgrade News
- Manhattan Farmers Market – Wednesdays, weekly
- Summer Stewards assistance- Thursdays, weekly

Discussion Items:

Meetings in Conference Room (scheduled):

- AGAI meeting- 6/26, 11-1

Upcoming workshops/Meetings (attending):

- CD Employee Roundtable- 6/18, 10-11
- Area 6 Employee Meeting- 7/22, 10am-2pm
- QuickBooks assistance- 6/27, 10am,

Grants: Closing Before the End of 2025 / Continuing into 2026 / Not yet finalized

(See attached Excel sheet for full grant overview. Below is a brief status summary.)

- **DNRC Mini Education Grant – Farm Fair:** Waiting on numbers from Farm Fair organizers then the final report will be submitted.
- **DNRC Area 6 Pollinator Initiative Grant:** Ordered more seed for Park & Beaverhead CDs. Planning to submit the final report at the end of September, following monitoring by participants.
- **ARPA Dry Creek Irrigation Canal:** Construction is complete. Hold up on May reimbursement request due to the discrepancy in pay aps between Broadwater Construction & County.
- **ARPA High Line Canal:** Construction & seeding completed. DNRC routing reimbursement for construction. Reimbursement request for seeding & project close out with the final report.
- **ARPA Farmers Canal:** Headgates were delivered on site. 2nd quarter request was reimbursed.
- **DNRC Planning Grant (with Confluence):** Draft Preliminary Engineering Report (PER) is complete. PER is still being reviewed internally by Confluence.
- **CD Administrative Grant: MACD Dues & 2024 310 Permits:** Invited to send in documents to receive reimbursements.
- **DNRC Watershed Management Grant (with AGAI):** See Rebecca Kurnick's report attached.
- **RDG Planning Grant Gallatin Valley Managed Aquifer Recharge:** Contract signed, MOU signed! WGM Group should be able to start work soon.

Cost Share Programs:

Well Testing Cost Share

WTCS_43_25_Love
\$156.00

Conservation Cost Share

CS_03_24 – Expired
CS_01_25 Site visit 6/13/25
CS_02_25 Site visit 5/22/25

CS_04_25 working on
reimbursement request

Outreach:

Water Supply Report: The May 2025 Water Supply Report was completed, posted online, & distributed via email.

Manhattan to the Gallatin Trail: Continued collaboration with the trail sign artist. Drafts are completed!

Gallatin Pollinator Initiative: Staying busy making packets for signups!

Gallatin High School's Democracy Project Garden: See thank you email from their teachers!

Events & Meetings Attended:

- Volunteer Water Monitoring Training– 5/14-16
- ARPA & Engineering Calls – 5/19, 5/27, 6/10
- Site Visit with JB – 5/22
- Collaborative Update Call – 5/27
- ARPA State Check-in Call – 5/27
- 1st day Algae monitoring! – 5/28
- AGAI Board Meeting – 5/29
- Call with Trail Sign Artist – 5/29
- Aquifer Recharge Grant Mtng w/ partners – 5/30
- Garden Planting Day with Volunteers – 6/3
- MFM Vendor Training – 6/4
- Spring EO Meeting – 6/10
- AGAI Water Walk – 6/12
- Call with Trail Sign Artist – 6/13
- 1st day AIS monitoring – 6/16
- DNRC Procurement Q&A – 6/17
- Hebgen Toxic Algae Group Annual Mtng – 6/18
- 1st MFM! – 6/18
- Aquifer Recharge Grant Mtng w/ DNRC – 6/19

Upcoming Events & Meetings:

- Hebgen HABs – Every Monday
- Hebgen & Ennis AIS – Every other Monday
- MFM – Every Wednesday
- Summer stewards – Every Thursday
- ARPA & Engineering Calls – 6/24, 7/8
- Collaborative Update Call – 6/24
- ARPA State Check-in Call – 6/24
- AGAI Board Meeting – 5/29
- Leading Weed Hike Ousel Falls – 7/9

Respectfully submitted,
Elizabeth Emeline | elizabeth@gallatincd.org

Grant Report | Gallatin Conservation District Board Meeting | June 2025

Grants	Funding Provided For:	Partners?	Date Approved	Total Amount Requested	Total Amount Funded	Grant Progress (Funds used or committed) (6/2025)	Current Amount spent or reimbursed by GCD (6/2025)	Final Amount Reimbursed to GCD	Final Report Submitted	Final Report Deadline
DNRC Mini Edu Grant - Farm Fair Support (CDG-25-3837)	Farm Fair EMS & PortaPotties	Farm Fair	1/16/2025	\$2,790.00	\$2,790.00	\$2,490.00	\$2,490.00			9/30/2025
CDB Pollinaor Grant (CDG-25-3825)	Area 6 Pollinator Seed	Beaverhead, Madison, Park, Jefferson CDs	9/19/2024	\$13,500.00	\$13,500.00	\$9,021.43	\$9,021.43			12/31/2025
ARPA - Dry Creek Irrigation Canal Improvement Project (AC-22-0183)	Water quality improvement, Lining	Dry Creek, Gallatin County	12/16/2021	\$225,141.00	\$225,141.00	\$27,117.67	\$27,117.67			12/31/2025
ARPA - High Line Canal Improvement Project (AC-22-0184)	Water quality improvement, Repairs & additional lining	High Line Canal, Gallatin County	12/16/2021	\$205,274.32	\$205,274.00	\$181,722.13	\$23,282.14			12/31/2025
ARPA - South Cottonwood Headgate Rehabilitation (AC-22-0186)	Water quality improvement, Headgate rehab	Farmers Canal, Gallatin County	12/16/2021	\$184,000.00	\$184,000.00	\$18,164.72	\$18,164.72			12/31/2025
DNRC CARD RRP (RPG-24-0854)	Warm Springs Ranch, fish passage and Temp cons.	Confluence, WSR	3/21/2024	\$30,000.00	\$30,000.00	\$15,000.00				12/31/2025
			Match from WSR	\$10,000.00	\$10,000.00	\$10,000.00		\$10,000.00		
DNRC Watershed Planning Grant (WMG-24-0103)	Capacity for AGAI	AGAI	2/15/2024	\$50,000.00	\$50,000.00	\$2,560.00				12/31/2026
DNRC CD Admin Grant FY2026	Funding for MACD Dues		1/19/2025	\$14,300.00	\$14,300.00					9/30/2025
DRNC RDG - Managed Aquifer Recharge Network (RITP-25-0220)	Understand aquifer recharge along the Middle Creek irrigation ditch.	WGM Group & Middle Creek Ditch Co.	4/17/2025	\$50,000.00	\$50,000.00					12/31/2026

Completed Grants	Completed Grants
Active Grants	Active Grants
Not yet finalized	Not yet finalized

Total Grant Funds:	\$785,005.00	\$266,075.95	\$80,075.96	\$10,000.00
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Bea McNamara
Staff Report: June 2025
Education & Outreach Director



Education

- Manhattan Afterschool Program: Animal and Ag. education and petting zoo (5/19).
- Manhattan 1st Grade Garden Tour: Bees in the Garden (5/22).
- Irving Elementary: HOM, we made hummus and it was such a hit! (5/28).
- Vendor Training for MFM (6/4).
- Hosted the first two summer stewards of the summer (6/12: 86 attendees, and today).

Outreach

- Gallatin Watershed Clean Up: Picked up trash at Erwin Bridge Fishing Access (5/17).
- Gallatin Collaborative Meeting: Discussed Citizens petition on affordable housing and water conservation amongst other issues and events (5/27).
- Volunteer Garden Planting Day at GCD Garden: 17 volunteers mainly from the Manhattan Community attended. We put all plant starts in the ground. We planted 2 currant bushes, 2 thimbleberry bushes, 1 blackberry bush, weeded under the cherry trees and spread gravel, and planted sunflower seeds (6/3).
- Promoting MFM and Garden Series here in Manhattan with posters (6/5).
- Attended the Bozeman Water Treatment Plant Tour (6/11).
- Tabled the Bozeman Garden Party at the Museum of the Rockies, hosted by the City of Bozeman (6/14).
- Big Sky Weed Pull with GrowWild (6/17).
- Assisted in running the first Manhattan Farmers Market of the season (6/18).
- Attended the Abundant Montana Food Guide Launch party: networking and meeting new partners who have promoted our events (6/12).

Office and Garden Work

- Staff garden day (5/20).
- Promoting our upcoming events (SS, MFM, Garden Tour Series, Bozeman Garden Party, Bozeman Library Ed. Series) and scheduling posts on social media.
- Ag Spotlight: The Best BLT I've ever eaten started at the Manhattan Farmers Market
- Gave the Rolling Rivers Trailer a facelift (aka painted it).
- Removed sod, applied weed mat and mulch around berry and currant bushes.
- Continued upkeep on weeding, watering, mowing and maintenance.



Is it really June already? 2025

It is soooo... good to be back in the garden again!

Looking back a bit
to May —

- 19th ducks & bunnies to Afterschool Program - Manhattan
- 22nd 1st graders to the garden tour.
Great to see kids interested in books again ♡

The garden looks great thanks to all our helpers and staff and the beautiful spring we have had

(I missed the planting day :))

We were moving my Mom up here from Arizona :)

Summer Stewards
starting :)

lots of buzz about...

Farmers Market

Everyone is ready to get great goods at the Market!

There is a bubbling enthusiasm about our Market!

How very wonderful!

- 12th → Buck read his book about Demmi Jo at the Rodeo

→ hid horses
→ garden tours
→ barrel races
→ pony rides with

Serria (best Pony ever!)



singing cowboy songs

- 19th

It's Trash Day!

Patty (one of our favorite presentors) will be coming to talk trash

Hee Hee!



- 26th

Graze the Gardener

Jessica will come talk about her "herd" → move over lawn mowers!

Ever so Grateful

heia

Gallatin Conservation District: May Report

6/16/2025

Hannah Overby

On-going Projects:

- Summer Stewards
- June Newsletter
- Compost Bins
 - Started sanding and staining the boards
- Participating in Gallatin Watershed Council River R.A.T.S Program
 - **Revegetation:** Harvest and stake willows, plant trees and shrubs, seed grasses and wildflowers
 - **Stream Restoration & Habitat Work:** Build Beaver Dam Analogs (BDAs), Post-Assisted Log Structures (PALS), and apply other low-tech process-based techniques
 - **Site Maintenance:** Control weeds, lay mulch, and maintain plantings and fencing
 - Beaver Coexistence Projects: Wrap trees with protective fencing
 - **Community Engagement & Leadership:** Assist in leading volunteer activities, provide quality control and guidance, and engage with volunteers, local businesses, student groups, and more

Completed Projects:

- May Newsletter
- 1st Summer Stewards