

**Call to Order: 902**

**Supervisors Present:** Briana Schultz, Bob Logar, Loren Blanksma, Mike Hansen, Tammy Swinney (zoom), and Jason Camp (zoom). Associate Supervisor Nolan Morgan also present.

**Supervisors Absent:** Sherwin Leep

**Staff present:** Becky Clements, Elizabeth Emeline, Bea McNamara, Audra Bell

**Guests Present:** Chris Mahoney (NRCS), Taylor Winkel (RESPEC/GCD), Kurt Klonsinski (Riverside Country Club), Jim Dolan (Opticom), Theron Pavlik (SIME), Terry Schiplow (attorney), Mike Sactuary (Confluence Consulting)

**Zoom attendees:** Jason Camp (GCD), Tammy Swinney (GCD), Jeremy May (Headwaters Engineering), Troy Blandford (State Library), Lilly McLane (GWC), Elaine Guidero (USGS)

**310 MEETING AGENDA**
**310 Applications**

<b>Applicant Number:</b> GD 02-26	<b>Perennial Stream:</b> Hyalite Creek
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<b>Applicant</b>	Andrew Rosston
<b>Landowner:</b>	
<b>Contractor/Agent:</b>	Springline Construction
<b>Type of Project:</b>	Other
<b>Purpose:</b>	install water line underneath Hyalite Creek via horizontal directional drilling (HDD). Drill rig will drill from existing grade surface, approximately 150ft away from the river. Surface excavation 50ft away from river will be required to tie waterline drilled below creek to surrounding waterline. Traffic control will be in place eliminating the west bound lane of Baxter, and reclamation of disturbed areas is included in the project.
<b>Proposed Construction Date:</b>	<b>Start Date:</b> 1/30/26 <b>End Date:</b> 6/30/26
<b>Inspection Date:</b>	No Inspection
<b>Discussion:</b>	Horizontal drilling. No issues on the project.
<b>Decision:</b>	Mike Hansen motioned to acknowledge as non-jurisdictional and accept frac out plan. Bob supported. 15 day waiver. All in favor, motion carried.

<b>Applicant Number:</b> GD 13-26	<b>Perennial Stream:</b> Unnamed Outlet Channel
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<b>Applicant</b>	Michael Nelson
<b>Landowner:</b>	Michael Nelson
<b>Contractor/Agent:</b>	Jeremy May
<b>Type of Project:</b>	Channel/Banks, Other
<b>Purpose:</b>	The existing pond will be dewatered in order to excavate deeper and reshape the outer bank lines. The outlet channel will also be excavated at this time. Excess material generated from the excavations will be used to shape bank lines and fill

the existing portions of the pond proposed to be filled. The remaining fill will be hauled to an upland disposal area. The pond deepening and reduction of the footprint will help reduce the thermal affects and algae buildup.

**Proposed Construction Date:** **Start Date:** 2/20/26      **End Date:** 8/1/26

**Inspection Date:** 2/10/26

**Inspection Recommendation:** Board discussion

**Inspection Comments:** Surface water, spring fed pond. Proposal to reduce acreage and increase depth of pond. And construct new outlet channel to tie in to existing channel downstream of pond. Existing outlet location is shallow and channel is overgrown. FWP concerns with proposed channel acting as spawning outlet and facilitating escapement into wild fishery. Fish observed in pond. Board discussion.

**318 Authorization Complete**

**Discussion:** Pond reconstruction/outlet channel. Deepen pond to help with algae. Reroute outlet channel. Intent is to make it more visible from the house. Healthy riparian and vegetation, so don't see a reason to reroute. Resource perspective- good as is. Trout visible. No issues with pond reconstruction, but no go on the channel. Jeremy reports- existing channel is degraded and braided. 1" deep. Riparian grass choke out the channel. Landowner wants to keep the willows. Adding additional resource as the willows will remain due to high ground water in the area. Deepening the pond will make it a useable pond in the summer- currently all algae in the summer. FWP opposes the channel reroute. Bob amends- no channel reroute due to FWP concerns. 324' of channel length is the proposed new channel length. Dewater + defish will be used for project. Native or planted fish? This will impact what they do with them. If fish are removed – no issue with the project. Will be up to FWP to give permit for fish. Refill in old channel at outlet. Build up high enough to keep water in the pond. Mike supports the motion. Bob removes amendment- as pond will be rewatered.

**Decision:** Bob Logar motions to approve as proposed with inspection comments. 15 day waiver. Mike Hansen supports unamended motion. All in favor, motion carried.

<b>Applicant Number:</b> GD 15-26	<b>Perennial Stream:</b> East Gallatin River
<b>Applicant</b>	Kurt Klonsinski
<b>Landowner:</b>	Riverside Country Club
<b>Contractor/Agent:</b>	NA
<b>Type of Project:</b>	Agriculture and Irrigation

**Purpose:** During low water flows in the East Gallatin River (in most years around July 1), we create a minor diversion with existing river rocks to increase flows into our irrigation ditch system for golf course irrigation requirements. Manual labor will spend approximately 2 hours creating an approximately 15' - 20' long rock diversion structure that is just high enough (approximately 18" - 24") to divert some extra water through our headgate and into our irrigation ditch. At the end of the irrigation season (approximately October 15), we use manual labor to deconstruct the rock diversion and, as much as possible, return the rocks to their original locations in the riverbed. **5 year maintenance permit.**

**Proposed Construction Date:** **Start Date:** 7/1/26      **End Date:** 7/15/26

**Inspection Date:** 2/10/26

**Inspection Recommendation:** Approval as proposed

**Inspection Comments:** Applicants seeking a 5-year maintenance permit. They will use rocks around the headgate to construct a 15-20 ft long barb. Barb will be placed by hand and removed at the end of irrigation season.

**318 Authorization** Yes

**Discussion:** Diversion for golf course. Late summer flows are inadequate. Build up diversion by hand to guide water to their diversion. Smooths out material at end of season. Maintenance permit requested.

**Decision:** Loren Blanksma motioned to approve a 5 year maintenance permit. Bob Logar supported. All in favor, motion carried.

<b>Applicant Number:</b> GD 16-26	<b>Perennial Stream:</b> UT of West Dry Creek
<b>Applicant</b>	Jeff Pfeil
<b>Landowner:</b>	Jeff Pfeil
<b>Contractor/Agent:</b>	
<b>Type of Project:</b>	Other - Utilities
<b>Purpose:</b>	The purpose of the application and project is to install sewer and water lines within a HOPE sleeve across the stream. The Sleeve will be extended 2' beyond the banks of the stream bed and banks.
<b>Proposed Construction Date:</b>	<b>Start Date:</b> 7/6/26 <b>End Date:</b> 7/8/26
<b>Inspection Date:</b>	2/10/26
<b>Inspection Recommendation:</b>	Board discussion
<b>Inspection Comments:</b>	Applicant seeks to install water and sewer lines beneath the spring. Sewer line will be sleeved - 20 ft sleeve sealed on each end. Water will be diverted by sandbags or other temporary measures and pumped during trenching. Approximately 6.5 ft

**318 Authorization** depth for both lines.  
Yes

**Discussion:** Open trench to install sewer line and water. Will be pipe sleeve- capped on both ends. Sleeved for 20'. Depth is good. Advise to use sandbags while pumping. Revegetate after complete.

**Decision:** Bob Logar motioned to approve as proposed. Mike Hansen supported. All in favor, motion carried.

<b>Applicant Number:</b> GD 17-26	<b>Perennial Stream:</b> UT of Dry Creek
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**Applicant** Daniel Corfee/ Matt Miles

**Landowner:**

**Contractor/Agent:** Confluence Consulting, Mike Sanctuary

**Type of Project:** Channel/Banks

**Purpose:** The plan is to reconstruct a new channel alignment away from the reed canary grass that provides increased length and sinuosity and vastly improved aquatic habitat complexity. Habitat will be improved by constructing a series of pool and riffle features, installing spawning gravel to encourage salmonid recruitment, incorporating small and large wood along the channel, and isolating the stream away from areas dominated by reed canary grass. Berms adjacent to the channel will be leveled and used to backfill the existing channel and restore the wetlands that once existed there. A trail system will be incorporated near the spring creek, necessitating one stream crossing.

**Proposed Construction Date:** **Start Date:** 4/1/26      **End Date:** 12/31/26

**Inspection Date:** 2/10/26

**Inspection Recommendation:** Approval with modifications

**Inspection Comments:** Applicants seek to construct a new channel off line of the existing, ditched stream. Goals are to improve fish and wildlife habitat. Extensive existing reed canary grass; the rationale for constructing new channel is to avoid canary grass proliferation in and adjacent to constructed stream. FWP would like to see inclusion of LWD and backwater, shallow habitats for juvenile fish refuge. System runs clear, and is mostly groundwater fed. Streambed substrate will be salvaged from existing stream. Sod will be harvested on site and used on new stream banks and constructed floodplain area. New stream alignment will be an improvement to existing conditions. Proposed construction of new stream channel downstream. Coordinate with downstream project manager to ensure cohesion. Recommend phasing as much off alignment channel as possible before connecting to existing alignment and adjust proposed alignment to reduce connection with existing channel. Channel will be narrowed to be appropriately sized for flow rate. Minimal sediment in

channel and flows clear so no anticipated sediment issues in pools. Disturbed and backfilled relic stream channel areas will be reseeded with native wetland mix.

**318 Authorization**

Yes

**Discussion:**

Reconstruct channel. Divert around choking vegetation/reed canary grass. Narrow channel to match flows. **Reinspection tour.**

**Decision:**

Mike Hansen motioned to grant approval with modifications. Bob Logar supported. All in favor, motion carried.

<b>Applicant Number:</b>	GD 18-26	<b>Perennial Stream:</b>	Unnamed Tributary
<b>Applicant</b>	Montana Opticom		
<b>Landowner:</b>	Gallatin County Road and Bridge Department		
<b>Contractor/Agent:</b>	All American Underground LLC		
<b>Type of Project:</b>	Other- Utilities		
<b>Purpose:</b>	Extend fiber optic network. Place conduit along the road ROW via Directional bore.		
<b>Proposed Construction Date:</b>	<b>Start Date:</b>	2/17/26	<b>End Date:</b> 7/3/26
<b>Inspection Date:</b>	Not Inspection		
<b>Discussion:</b>			
<b>Decision:</b>	Mike Hansen motioned to acknowledge all as non-jurisdictional. Accept frac out plan in lieu of emergency 310 application. Bob Logar supported. All in favor, motion carried.		

<b>Applicant Number:</b>	GD 19-26	<b>Perennial Stream:</b>	Unnamed Tributary
<b>Applicant</b>	Montana Opticom		
<b>Landowner:</b>	Gallatin County Road and Bridge Department		
<b>Contractor/Agent:</b>	All American Underground LLC		
<b>Type of Project:</b>	Other- Utilities		
<b>Purpose:</b>	Extend fiber optic network. Place conduit along the road ROW via Directional bore.		
<b>Proposed Construction Date:</b>	<b>Start Date:</b>	2/17/26	<b>End Date:</b> 7/3/26
<b>Inspection Date:</b>	Not Inspection		
<b>Discussion:</b>			
<b>Decision:</b>	Mike Hansen motioned to acknowledge all as non-jurisdictional. Accept frac out plan in lieu of emergency 310 application. Bob Logar supported. All in favor, motion carried.		

<b>Applicant Number:</b> GD 20-26	<b>Perennial Stream:</b> Unnamed Tributary
<b>Applicant</b>	Montana Opticom
<b>Landowner:</b>	Gallatin County Road and Bridge Department
<b>Contractor/Agent:</b>	All American Underground LLC
<b>Type of Project:</b>	Other- Utilities
<b>Purpose:</b>	Extend fiber optic network. Place conduit along the road ROW via Directional bore.
<b>Proposed Construction Date:</b>	<b>Start Date:</b> 2/17/26 <b>End Date:</b> 7/3/26
<b>Inspection Date:</b>	Not Inspection
<b>Discussion:</b>	
<b>Decision:</b>	Mike Hansen motioned to acknowledge all as non-jurisdictional. Accept frac out plan in lieu of emergency 310 application. Bob Logar supported. All in favor, motion carried.

<b>Applicant Number:</b> GD 21-26	<b>Perennial Stream:</b> Unnamed Tributary
<b>Applicant</b>	Montana Opticom
<b>Landowner:</b>	Gallatin County Road and Bridge Department
<b>Contractor/Agent:</b>	All American Underground LLC
<b>Type of Project:</b>	Other- Utilities
<b>Purpose:</b>	Extend fiber optic network. Place conduit along the road ROW via Directional bore.
<b>Proposed Construction Date:</b>	<b>Start Date:</b> 2/17/26 <b>End Date:</b> 7/3/26
<b>Inspection Date:</b>	Not Inspection
<b>Discussion:</b>	
<b>Decision:</b>	Mike Hansen motioned to acknowledge all as non-jurisdictional. Accept frac out plan in lieu of emergency 310 application. Bob Logar supported. All in favor, motion carried.

<b>Applicant Number:</b> GD 22-26	<b>Perennial Stream:</b> Unnamed Tributary
<b>Applicant</b>	Montana Opticom
<b>Landowner:</b>	Gallatin County Road and Bridge Department
<b>Contractor/Agent:</b>	All American Underground LLC
<b>Type of Project:</b>	Other- Utilities
<b>Purpose:</b>	Extend fiber optic network. Place conduit along the road ROW via Directional bore.
<b>Proposed Construction Date:</b>	<b>Start Date:</b> 2/17/26 <b>End Date:</b> 7/3/26
<b>Inspection Date:</b>	Not Inspection
<b>Discussion:</b>	
<b>Decision:</b>	Mike Hansen motioned to acknowledge all as non-

jurisdictional. Accept frac out plan in lieu of emergency 310 application. Bob Logar supported. All in favor, motion carried.

<b>Applicant Number:</b> GD 23-26	<b>Perennial Stream:</b> West Gallatin River
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**Applicant** Mike Tracy  
**Landowner:**  
**Contractor/Agent:** Confluence Consulting, Mike Sanctuary  
**Type of Project:** Channel/Banks  
**Purpose:** The project will include stabilizing two eroding bank segments along the north bank of the West Gallatin River. The upstream bank segment is 650 feet long and will be stabilized with a combination of rock toe, toe wood, willow cuttings, and a fabric-encapsulated soil lift. The lower bank segment is 765 feet long and will be stabilized in the same fashion. Details of each bank reach are shown on the plan sheets. Extension of GD 84-22 see project documents for previous discussion and decisions

**Proposed Construction Date:** **Start Date:** 4/1/26      **End Date:** 12/31/26

**Inspection Date:** 2/10/26

**Inspection Recommendation:** Approval with modifications

**Inspection Comments:** Project approved in 2022, permit lapsed and was resubmitted. Channel currently occupies southern end of active channel area, construction would occur mostly in the dry, as it stands during inspection. Woody debris likely needs to be deeper to stay wet during low water. FWP would like board discussion on downstream portion of project. Mitigation credits already approved for both phases of project would require purchasing entirety of the credits regardless of the length. Worth discussion. No imminent threat to bank of phase 2 currently, and no migration documented since 2022. Targeted construction window before runoff (4/1), stopping for high water, then continue during base flow. Contingent on floodplain permit.

**318 Authorization**

**Discussion:** Inspected in 2022- but lapsed, so warranted a new inspection. Lots of riprap proposed, but also lots of woody debris. Channel has flipped, so there is no active water at present. Good window for construction as it is not active channel right now. Want woody debris buried in there a good amount, as there is no active water. Braided channels through there. Pressures on bank are more noticeable when water is high. Mitigation credits are already purchased. Large area, large project. Landowner wants to protect property. Concern from FWP about downstream phase. But higher water will put pressure on that bank. Potential future threats. Where is the line drawn? Project was previously permitted in 2022.

**Decision:**

Discussion on why it wasn't completed. USACE took 1.5 years for approval. High avulsion zone per CMZ maps. 50' of bankline moved since 2023. Highest priority is upper section- highest active migration risk. 2<sup>nd</sup> phase- lower- after run off. Mike Hansen motioned to approve with modifications. Loren Blanksma supported. Tammy Swinney and Briana Schultz oppose- no threat to infrastructure. Motion passes. 4-3. (Tammy, Briana, Sherwin- no).

**Complaints**

**Emergency Applications**

**Extension Request**

**Other 310 Business:**

**310 Old Business:**

- a. GD 22-21 Reinspection- Narrowed up creek, added woody debris. Water fowl habitat for the large flat section. Not a lot of sediment input. Water fowl adds a lot of sediment, but good project. Good work. Has held up since completion – fall of 2024. All stabilized.
- b. Bozeman Planning Department Representative- recently adopted planning regs changes.
  - o 2022 request from commission. Sackett ruling. Requested to move the investigation of a site up in the process. Want to have earlier determination of a parcel. Guide the applicant into proper permitting sooner. GCD has been inundated with jurisdictional determination requests that the CD doesn't do. Here to find out how to proceed from here. Gilly- would be nice to have city/county planners have access to the map to help determine jurisdiction. Can share the 1964 maps.
- c. GD 47-25 Technical Review Estimate- Briana recuses. DNRC will cover \$5K. GCD needs to cover the rest. Mike Hansen motioned to accept the bid and cover the rest. Loren Blanksma supported. All in favor, motion carries. Request to send the bid to the lawyer. Tony Thatcher- original designer. Has been studying Rey Creek for years. Briana has data that can be shared with Mike. Request will need to come through Hailey. Sediment trap- design has been modified to include a sediment trap.
- d. Model Rules- subcommittee of Briana, Tammy, and Audra to implement some project guidelines. Need more insight from producers in the room. Ag/irrigation side.
  - o Beavers- hand work is allowable. If it needs to become mechanical- need a permit.
  - o Goal is guidance- working document.
  - o Abandoned/no longer used structures should be removed.
  - o Irrigation
  - o Bold the guideline point.

**310 Coordinator's Report- Audra- see attachment**

**Public Comments on District 310 Permitting Business**

**Adjournment of 310 Meeting** -Mike Hansen motioned to adjourn at 1126. Bob Logar supported.

## **BUSINESS MEETING AGENDA 1155**

### **Guests & Public Comments on District Business Meeting-**

#### **USGS Mapping Project for Lower Gallatin**

- MOU issues. GWC is non-profit, so looking to run contract through GCD. GCD would be a pass through for funding. 2 yr contract. Money management could be lump sum. Probably a 3 yr contract. Monthly updates will be supplied on the progress of the project. GWC will be the convener of local partners. \$111K raised by local partners- which are local, state and federal partners. Only need to sponsor the additional \$11k. Agreement with USGS for \$21K. Mike Hansen motioned for GCD to hold the grant for this pass through funding. Bob Logar supported. All in favor, motion carried.

### **Governance Calendar**

- Minutes to DNRC, C&R- 1/15/2026
- Positive Pay to GC Treasury- 1/15/2026
- 941 Q1-1- 2/3/2026
- w2/w3- 1/20/2026
- Payroll Report- 1/20/2026
- 1099s- 1/23/2026

**Consensus Agenda-** Mike Hansen motioned to accept the minutes and excuse Sherwin. Bob Logar supported. All in favor.

### **NRCS Report**

- 76% of normal for water year in our area.
- Going to do an in depth training for CD in the spring to thoroughly go over all the funding available through NRCS.

### **Supervisor Report: Planning Boards**

- Planning board- zoning code update- approved. Changes due to legislation. Urban growth area zoning. Annexation district. Enables developer to start with planning, with the promise of water/sewer in the future.
- County Planning Board- Belgrade + Triangle- trail plans. Created without consulting landowners. Creating conflict. Agricultural issues. Increased foot traffic. Top down, confrontational issues rather than collaborative. Discussion about canal easement. Canal easements are not code. They are noted on the plat, but not code.
- GLWQD- Ground and Water Specialist left the district. Looking for new hydrologist. Retaining staff is difficult due to no budget for training/travel. Fee increase- mailers will be used.
- MACD Update- Convention date changed to 12/1-3. The event will be at Fairmont this year.
- Gallatin Watershed Collaborative- nutrient standard lunch and learn.

### **Staff Reports**

- Administrator's Report- Becky – update on HOA
- NRS Report- Elizabeth
  - i. Grants/Agreements/Contract Report – service agreement with water trust, in addition to MOU. Will be reviewed by Caitlin. Discussion of grant management and DNRC grant managers and federal requirements.
    1. WTCS-04-26- \$110.25

- Education and Outreach Director- Bea- speaker series. Master gardener class. Summer Stewards theme this year is Outdoor Explorer. Realtor credits for upcoming speaker series + land tour.
- AGAI Report- Rebecca- see report
- DNRC Update- see report

**Old Business**

- Phase 2- Aquifer Recharge Grant- phase 1 recap. DNRC requested changes to partner agreements. 2<sup>nd</sup> phase was approved Sept. of last year. Award letter in November. Still don't have a contract from DNRC- despite months after award letter. Lots of red tape type stuff is happening that has never been an issue for GCD before. DNRC is changing their procedures so rapidly. Options- 1-sign and move forward as application states even if there will be known failures. 2- sign contract, take out project development, edit deliverables, 3- do not sign and scrap current contract phase 2, try again. Mike Hansen motioned to follow option 2. Bob Logar supported. All in favor, motion carried.
- Filing for Supervisor elections- closes 3/4 at 5pm.
- Other old business?

**New Business**

- GCD Annual Plan- ask Keith or Mike if there is anybody to cover Gallatin as a secondary FWP rep.
- Other new business?

**Parking Lot**

**Accounting (Deposit, Credit Card, Invoices) + Updated P&L, Balance Sheet** – Mike Hansen motioned to accept the financials. Loren Blanksma supported.

**Adjournment of Business Meeting-** Mike Hansen motioned to adjourn at 1240. Loren Blanksma supported.

*Robert Logar*  
\_\_\_\_\_  
Minutes approved by

*3/19/26*  
\_\_\_\_\_  
Date

*Becky Clements*  
\_\_\_\_\_  
Minutes prepared by

*3/10/2026*  
\_\_\_\_\_  
Date



**310 Coordinator Report**  
Gallatin Conservation District

**310 Business**

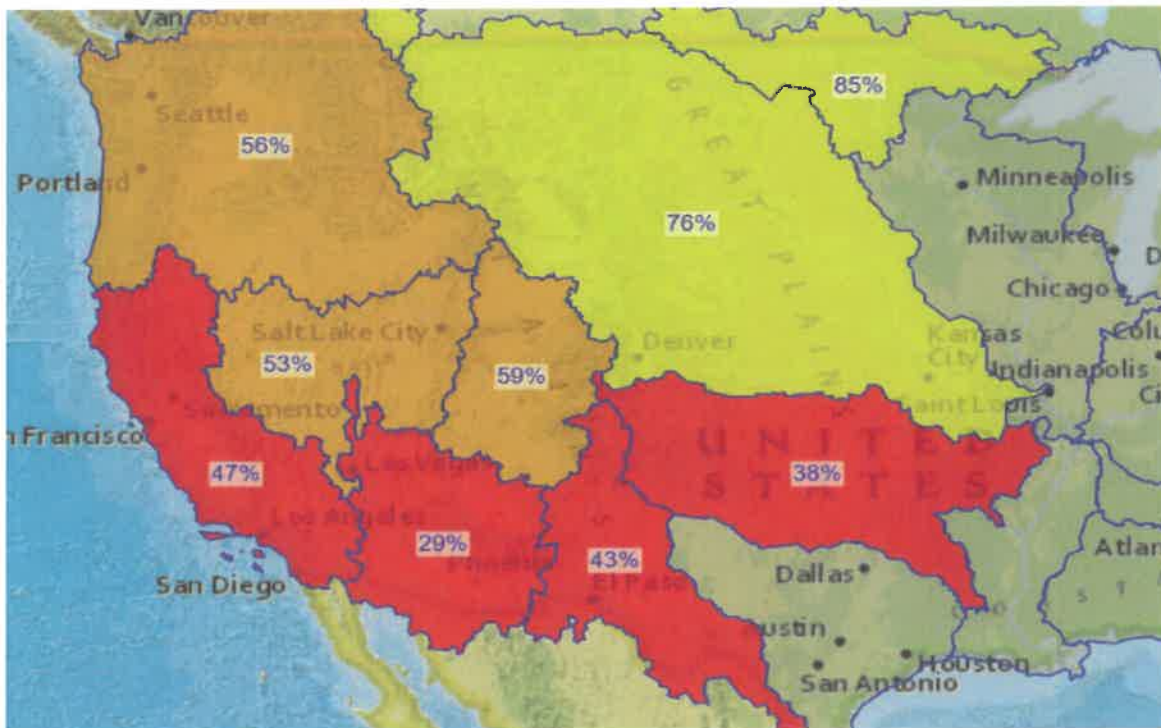
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|----|---------------------|----|----------------------------|
| 11 | New 310 Application | 0  | Emergency Application      |
| 0  | Modification        | 0  | Complaints                 |
| 0  | Extension Requests  | 10 | Permits entered into Gilly |
| 5  | Site Inspections    | 1  | Reinspections              |
- Fielded questions and information related to the 310-application process.
  - Scheduled inspections and prepped all meeting materials
  - Meeting with City planning staff
  - Continued to enter recent applications into Gilly

**Water Year to Date of 2/8/2026 (Water year begins October 1-September 30)**

Gallatin:	Feb, 90%	Jan, 112%
Madison:	Feb, 90%	Jan, 114%
Jefferson:	Feb, 70%	Jan, 84%
Yellowstone:	Feb, 95%	Jan, 105%

**Water year for West region as of 2/7/2026**



**Programs; for 2026 (Total apps 34)**

**EQIP; Regenerative agriculture (new pilot program; 5 years); available county wide**

-16 applications

**EQIP: Tip; Animal confinement**

-no applications

**EQIP: Tip Bridger/Bangtails 2026; Forest health, fuels reduction**

- 7 applications

**EQIP : TIP Improving grazing land health (north Bridgers)**

- 2 application

**RCPP; 2026; Properties on easements; program is currently out of money**

-1 application

**CSP 2026 (No more renewals; will be batched with regular csp)**

-8 application

**EQIP; TIP; Horseshoe Hills 2026;**

- 3 application

**Rooting for Soil Health (TIP) Area wide**

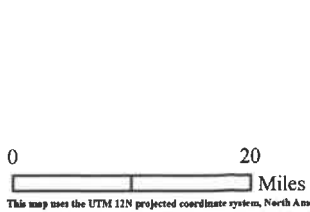
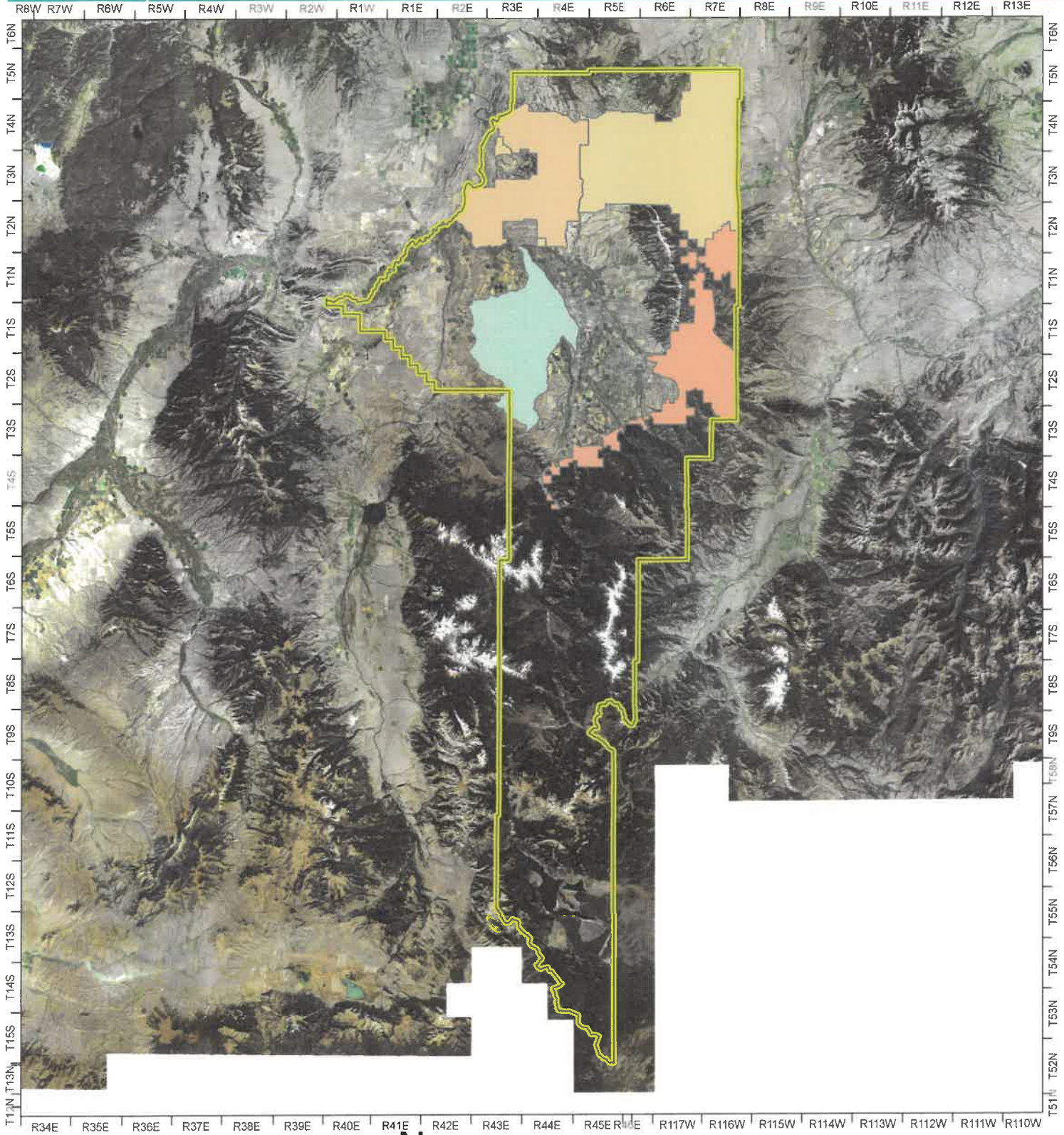
-None from Gallatin

**NWQI; 2026**

- 6 applications

Practices

Watering facility, livestock pipeline, spring development, wells, brush management, prescribed grazing, fence, weed control



This map uses the UTM 12N projected coordinate system, North American Datum 1983. Additional data courtesy of the Montana State Library, BLM, and ESRI.

- cnty100k\_a\_mt031\_Clip
- Grazing\_Lands
- cnty100k\_a\_mt031
- NWQI boundary
- Horseshoe hills
- Bridger\_Bangtails

## **Groups (updates)**

### **Watershed council/Water collaborative;**

-drought planning

### **Trout Unlimited;**

-none

### **Extension:**

-none

### **Fire Adapted (county):**

-will conduct home risk assessments

### **Stockgrowers:**

-none

### **AGAI:**

-Drought planning; Feb 26 1:30 at Gallatin CD

### **Weed District:**

-Hiring

## **Events**

Past;

Field Soil Health symposium Feb 2-4, 2026 (Billings Hotel and Convention Center)

Future;

DEQ meeting on NWQI; Feb 25, Virtual

## **Trainings**

## **MISC**

# February

## Administrator's Report- February 19, 2026

### **Accounting**

- Paid bills and taxes, PERS and payroll

### **Media**

- Updates to Facebook and website.

### **Board Meeting**

- Information, planning, organization for the January meeting. Agenda + January minutes prepped.

### **Other: Miscellaneous**

- Weekly-ish staff meetings
- Positive Pay upload for December- 1/15/26
- ACH to GC Treasury
- Work with Audra on 310 tasks and procedures + Gilly
- 941- Q1-1- 2/3
- Reconcile all accounts
- HOA board meeting – monthly
- Regular HOA communications
- Reconciliation reports- research of old records for errors
- 310 Civil Penalties research + participation in working group + “homework” completed
- Switching 2025 office files to 2026
- Reach out to S. O’Callaghan regarding planning board resolution
- W2/w3 completed + filed
- Payroll report completed + filed
- ARPA time accounting for grant report
- 1099s completed by accountant + filed
- Area 6 EO meeting – coordination + attendance
- Speaker series assist + attendance
- Audra’s performance eval completed
- Meet with MT Steel + general contractor regarding stair repair for HOA
- Meeting with Audra + Bozeman City Staff for planning code issues
- MFM banner signs- designed and sent to printer
- Fix CR door
- ARPA payments processed
- Search for Condo association blueprints/plans

### **Discussion Items:**

#### **Meetings in Conference Room (scheduled):**

- AGAI/DDAMP- 2/26, 11-5
- Booster Club- 2/25

#### **Upcoming workshops/Meetings (attending):**

- HOA BOD Meeting- 2/23
- 310 Civil Penalties Working Group meeting- 2/24, 3/10
- CD Roundtable- 2/18, 10-11
- Land and Water Stewardship WS- 3/5

**Grants: Closing Before the End of 2026 / Continuing into 2027 / Not yet finalized**

(See attached Excel sheet for full grant overview. Below is a brief status summary.)

- **ARPA Farmers Canal:** Construction completed! Final reporting and invoicing in progress.
- **DNRC Watershed Management Grant (with AGAI):** See Rebecca Kurnick's December report attached.
- **RDG Planning Grant, GV Managed Aquifer Recharge:** Working through questions with DNRC, TU and GWT.
- **CD Administrative Grant: MACD Dues & 2024 310 Permits:** Will be in progress until Sp 26.
- **RDG Planning Grant-2027 Biennium, GV Managed Aquifer Recharge: Awarded** Working on start-up documentation with TU and GWT. **No contract sent by DNRC yet. 1<sup>st</sup> Deliverables goals are scheduled for May and have a deadline.**

**\*NEW\* USGS Grant for Mapping the Lower Gallatin**

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**Cost Share Programs:**

Well Testing Cost Share & Conservation Cost Share: WTCS\_04\_26\_Poon\_\$110.25

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**Outreach:**

**Water Supply Report:** The January 2026 Water Supply Report was completed, posted online, & distributed via email. Gave a presentation to the DDAMP working group about the WSOR and how it can relate to the management plan and future county wide goals.

**Monitoring:** Updated Scope of work with NWE for Algae monitoring.

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**Events & Meetings Attended:**

- ARPA Eng Call – 1/20
- Procurement questions call – 1/20
- EO Roundtable – 1/21, 2/18
- MT DNRC Nursery Sale Opens! – 1/21
- Locals Series – 1/21,2/5
- Area 6 EO Meeting – 1/22
- Meeting with Lazy J Manager – 1/23
- Water Collab. Call – 1/27
- Aquifer Phase 2 partner call – 1/28
- AGAI Meeting – 1/29
- DDAMP Meeting – 1/29
- Aquifer Phase 2 DNRC call – 2/4
- DEQ nutrient standards lunch call – 2/10
- Genetics to manage grassland birds  
NGPJV webinar – 2/11
- Valentines Market – 2/12
- USGS Mapping Grant Call -2/13

**Upcoming Events & Meetings:**

- Water Collab. Call – 2/24
- AGAI Meeting – 2/26
- DDAMP Meeting – 2/26
- Locals Series – 3/5
- EPA Virtual CyanoSymposium  
3/16,18,23,25
- EO Roundtable – 3/18

Respectfully submitted,  
Elizabeth Emeline | [elizabeth@gallatincd.org](mailto:elizabeth@gallatincd.org)



**Bea McNamara**  
**Staff Report: February 2026**  
**Education & Outreach Director**

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**Education**

- Manhattan Afterschool Program: Blubber and Winter wildlife adaptations (1/26)
- Starting and Expanding in Agriculture Talk (1/21)
- Cottonwood School Programs: Winter squash and beets HOM (1/29, 2/11).
- Host Forestry Talk (2/5).
- Deliver hour long talk on “Delivery and Engagement” at BSWC Education and Outreach Training (2/12).
- Attend the first Master Gardeners Class (2/18).

**Outreach**

- Attend and network at the Park County and TU “Grazing interactions in Riparian Systems” talk (2/6).
- Attend the GVED talk “Solar Panels and cows” talk and assist in running the event (2/11).
- Host Valentines Market (2/12).

**Office and Garden Work**

- Attend area 6 meeting (1/22).
  - Attend weekly soils class on Thursdays.
  - Attend Collaborative meeting on Bozeman Creek Project (1/27).
  - GVED meetings and events.
  - Staff meeting activity and staff meeting.
  - Create the Venhuizen scholarship flyer and send it out to schools in the county.
  - Promote the talk series and Valentine's Market on a variety of online platforms, as well as hanging posters in Bozeman, Belgrade, Three Forks, Gallatin Gateway, and Manhattan.
  - Begin to plan summer stewards! Reach out to speakers, develop topics, a theme, and activities.
  - Continue planning farmers market by recruiting musicians and vendors. Attend bozemans farmers market and network with market managers and vendors.
  - Create and schedule our newsletter.
  - Pick up the harvest of the month laminated posters.
  - Create and order stickers for MFM and GCD.
  - Coordinate with Monforton school to get into classrooms and teach for the remainder of the school year (set program dates with 8 different classrooms from February to May).
  - Coordinate with other groups for spring programs (3 Forks Presentation Day, Environmental Summit, Phoenix program and event).
  - Begin planning for the Land Tour for this Summer.
  - Create a presentation for BSWC Education and Outreach Training.
-

## Partnership Coordinator Activities Update

January 2026

### Engagement

- Annual AGAI Membership Meeting
- Second meeting with City of Bozeman to discuss approach for stormwater and easement encroachment
- Thank you notes to Annual Meeting donors
- Planning for next phase of Open Channels with GWC
- Gallatin Water Collaborative monthly meeting
- Water Budget intro talks meeting with David Saba, DNRC
- General engagement with non-water users
- Weekly communication with AGAI board and president

### *Upcoming:*

- Article for local papers on upcoming ditch maintenance, Ditch meetings?

### Education

- Continued planning for workshops with GCD and NRCS - First Land and Water Stewardship workshop hosted on Jan 21st.
- Work to secure locations for interpretive signs - Cottonwood Golf Course, Belgrade FFA Gardens
- Article for MSU publication Live & Landscapes - Ditch Do's and Don't's for Landowners (est publication in February)
- Presentation at DDAMP #2

*Upcoming:* Ditch and Irrigation infrastructure workshop March 5th at Gateway Community Center, Draft outreach/FYI article about upcoming ditch maintenance to be published in February, Find willing members for "Pitch in for the Ditch" clean up day.

### Fundraising

- Capacity funding search and strategy work with Board
- The Foundation for Montana History: Gallatin Oral Histories grant application submitted

*Upcoming:* Develop a pitch for Coordinator position to share to funders, new hats on Website for purchase, Revised list of potential funding opportunities

### New Business/Pending Discussion/Decisions

- Spring Water Talks - \*Decide on DATE\* Tuesday **April 7th** or 14th
- Help with March 5th stewardship workshop
- Open Channels working groups update/status
- Newsletter Outline & Topics

- Presidents Update
- What's happening in the Community - Upcoming Events
- Coordinators update
- "Out and About" - Board member activities, farm update ie. for this newsletter - upcoming maintenance and what we are doing to increase awareness
- Guest/Project Update
- Ditch Meetings



## REPORT TO MT CONSERVATION DISTRICTS FEBRUARY 2026

### Catey's Comments

Hello CDs!

My February report covers CDB updates. Please see the CDB newsletter for more information.

FY26 P3 Grant Cycle 2 opens on February 1<sup>st</sup> and closes March 15<sup>th</sup>.

CD's may want to consider drafting their budgets for next fiscal year (FY27) this month as spring can be busy for many CDs.

MACD and DNRC are hosting a grant management workshop February 9<sup>th</sup>-10<sup>th</sup>.

A reminder that Mary Hendrix with the CDB developed the MT Conservation Districts Water Reservations Explorer as a resource for CDs with water reservations. Check it out if you are interested.

### FY26 P3 CYCLE 2

- The FY26 Planning, Project, and Pollinator Grant Cycle 2 opens February 1<sup>st</sup> and closes March 15<sup>th</sup>.
- As in previous grant cycles, submitted applications will be featured online for viewing and public comment. Applicants will be required to upload a project photo or the CD's logo to accompany the project synopsis online.
- CDs submitting multiple applications must provide a prioritize statement in their submission.
- Applications must be submitted via Submittable at: <https://grants.dnrc.mt.gov/submit>

### CDA GRANT PREPARATION – BUDGETING

- Your CD may want to prepare its draft budget for FY27 in February, before CDA applications are due, since spring is a busy time for many CDs.
- Budgeting is a key part of how organizations operate. It helps CDs understand their funding needs and is an essential step in preparing for the CDA grant application, which is due May 31<sup>st</sup>.
- CDs must also submit a preliminary budget to their counties by the first Monday in July. Beyond creating a budget, it's important to track it throughout the year to support good monitoring and fiscal responsibility.
- CDB will request current-year actuals in the FY26 CDA final report on June 30<sup>th</sup>. These actuals may also need to be added to your budget, ideally in April, with estimates for May and June, because they affect your carryover and funding needs for the next fiscal year.
- More updates will be shared soon.

## GRANT MANAGEMENT WORKSHOP

- MACD in partnership with DNRC will host a comprehensive two-day grant management workshop February 9<sup>th</sup> – 10<sup>th</sup>.
- The workshop covers how to manage awarded funds effectively and navigate the complexities of grant compliance and reporting. Designed for both beginners and seasoned professionals, this workshop provides practical tools and strategies to help you secure and manage funding successfully.
- You can find more information here: [Grant Management Workshop](#)

## MT CONSERVATION DISTRICTS WATER RESERVATIONS EXPLORER

- For those CDs with water reservations, Mary Hendrix with the CDB developed the [Montana Conservation Districts Water Reservations Explorer](#)
- The explorer is a GIS platform that provides general access to view publicly noticed project areas that shape CD water reservation boundaries.

## UPCOMING EVENTS AND DEADLINES

January 29	<a href="#">310 ARMs Stakeholder Q&amp;A Webinar</a>
February 1	FY26 P3 Cycle 2 Application Opens, <i>Submittable</i>
February 2-4	Soil Health Symposium, <i>Billings</i>
February 9-10	<a href="#">Grant Management Workshop</a>
February 16	President's Day Holiday
February 23	<a href="#">Leopold Conservation Award Application</a> due
March 1	<a href="#">Envirothon Team Application</a> Due
March 4	Oath of Candidacies due, <i>County Elections Office</i>
March 15	FY26 P3 Cycle 2 Application Closes, <i>Submittable</i>

Please contact me if you would like me to attend meetings via Zoom or in person.



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